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Catalogue of the papers and correspondence of

**Michael Meredith Swann FRS,
Baron Swann of Coln St Denys**

(1920 - 1990)

VOLUME I

Introduction

Sections A - E

by Peter Harper and Timothy E. Powell,
NCUACS catalogue no. 86/7/99

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LIST OF CONTENTS

	Items	Page
GENERAL INTRODUCTION		5
SECTION A	BIOGRAPHICAL	A.1-A.41
		10
SECTION B	SECOND WORLD WAR	B.1-B.177
		15
SECTION C	RESEARCH	C.1-C.68
		39
SECTION D	UNIVERSITY OF EDINBURGH	D.1-D.274
		48
SECTION E	BRITISH BROADCASTING CORPORATION	E.1-E.994
		73
SECTION F	HOUSE OF LORDS	F.1-F.73
		156
SECTION G	LECTURES, BROADCASTS AND PUBLICATIONS	G.1-G.319
		167
SECTION H	SOCIETIES, ORGANISATIONS AND COMMITTEES	H.1-H.222
		202
SECTION J	CORRESPONDENCE	J.1-J.81
		228
INDEX OF CORRESPONDENTS		237

GENERAL INTRODUCTION

PROVENANCE

The papers were received in May 1997 and July 1998 from Lady Swann, widow.

OUTLINE OF THE CAREER OF LORD SWANN

Michael Meredith Swann was born in Shortlands, Kent on 1 March 1920. He was educated at Winchester College and Gonville and Caius College, Cambridge where he took a wartime degree, 1938-1940. He served in the Army in various capacities, mainly scientific, 1940-1946. He was concerned with radar, was on the staff of the Arctic Warfare School in Iceland and undertook operational research at the School of Infantry and with no. 2 Operational Research Section (2ORS) in North West Europe. He was mentioned in despatches in 1944 and finished his army career at the War Office with the rank of Lieutenant-Colonel.

On Swann's discharge from the Army in 1946 he became a University Demonstrator in Zoology at Cambridge and a Fellow of Gonville and Caius College, until his appointment in 1952 as Professor of Natural History at the University of Edinburgh (Head of the Zoology Department) at the early age of 32. His research was principally in the field of cell biology. He collaborated extensively with J.M. Mitchison on research into the problems of cell division and with N.M.V Rothschild in work on fertilisation. Later research was concerned with the lethal effect of radiation and radioactive substances on living cells. Much of Swann's research was done in the short summer season at the Millport Marine Biological Station on the Isle of Cumbrae in the Clyde Sea, Scotland. In recognition of his distinction as a scientist Swann was elected to the Fellowship of the Royal Society of Edinburgh in 1952 and the Fellowship of the Royal Society in 1962.

At Edinburgh Swann made a major contribution to the development of biological sciences in the university and was increasingly involved in university administration, serving as Dean of the Faculty of Science, 1963-1965. In April 1965 Swann was appointed Acting Principal and Vice-Chancellor on the death of Principal Sir Edward Appleton, and in December 1965 was appointed Principal and Vice-Chancellor. Although as Principal he had a wide range of interests in the development of teaching and research, the creation of closer links with the outside world and the improvement of the physical environment of the university, in practice much of his time was taken up with the student troubles of the late 1960s and early 1970s. At Edinburgh this involved the resignation of the writer and broadcaster Malcolm Muggeridge from the Rectorship, the demand for the representation of students in university government, student sit-ins, the election of student Rectors, and protests against the

university's South African investments and the participation of representatives from Rhodesian and South African universities at the Congress of Universities of the Commonwealth held at Edinburgh in August 1973.

During Swann's time at Edinburgh he was much involved in public service outside the university, serving on numerous scientific and governmental committees including the Medical Research Council, the Science Research Council and the Council for Scientific Policy. He chaired government committees of inquiry on antibiotics in animal husbandry and veterinary medicine, scientific manpower and the future of the veterinary profession. He was knighted in the 1972 Birthday Honours.

Swann's career took an unexpected direction when he was appointed Governor and Chairman of the BBC from 1 January 1973 in succession to Lord Hill of Luton. He worked successfully with two Director-Generals, Charles Curran and Ian Trethowan, and took a leading role in the handling of the challenges faced by the BBC during his period of office including public concern over the social effects of television, financial stringency required by Government economic policy and political tensions with Government over such matters as the reporting of events in Northern Ireland. His Chairmanship of the BBC was also marked by a major government committee of inquiry into the future of broadcasting in Britain chaired by Lord Annan, Provost of University College London.

Swann stepped down from the BBC Chairmanship in the summer of 1980 but remained active in public life. He became Provost of Oriel College, Oxford but left after only a year. He was Chairman of the Board of Governors of the Technical Change Centre, an independent charitable research organisation to promote and conduct research into the choice, management and acceptability of technical change relevant to the advancement of the national economy. He chaired a government committee of inquiry into the education of children from ethnic minority groups. He was associated with other major national bodies such as the Royal Academy of Music (Chairman of the Governing Body) and the Wellcome Trust (Trustee and Chairman of its Veterinary Panel). Swann was made a Life Peer in 1981, and was a frequent attender and speaker from the cross-benches of the House of Lords, particularly on matters relating to higher education, scientific research and broadcasting.

In 1942 Swann married Teresa Ann (Tess), daughter of R.M.Y. Gleadowe, formerly Slade Professor of Fine Art at Oxford, with whom he had two sons and two daughters. He died on 22 September 1990.

For a fuller consideration of Swann as a research scientist see the memoir by J.M. Mitchison in *Biographical Memoirs of the Royal Society*, 37, 1991.

DESCRIPTION OF THE COLLECTION

The material in this collection covers the period 1938-1991. It is presented in nine sections.

Section A, Biographical, is slight. There are obituaries and tributes including funeral and thanksgiving service addresses, a few appointments diaries, and a little material relating to career, honours and awards including a copy of Swann's PhD thesis.

Section B, Second World War, provides good documentation of Swann's service with the Arctic Warfare Training School in Iceland and in operational research, including a copy of the volume compiled as a permanent record of the work of 2ORS in North West Europe, 1944-1945. There is also a little material relating to Swann's service with the Home Guard before he joined the Army.

Section C, Research, principally comprises sequences of Swann's research notebooks and folders, covering the period 1946-1970. Research collaborators are identified by their initials, for example J.M.M[itchison] and N.M.V.R[othschild], and Swann's wife also appears as a research assistant, identified as T.A.S.

Section D, University of Edinburgh, presents papers relating to Swann's Principalship. There is extensive documentation of the student troubles that marked his period of office and Swann's wider interest in student problems throughout the United Kingdom and beyond is also reflected in the papers. With the exception of a little general correspondence and papers the remaining documentation presented in this section relates to a number of other contentious issues within the university community and to personnel matters.

Section E, British Broadcasting Corporation, is the largest in the collection and provides comprehensive documentation of the concerns and controversies of Swann's Chairmanship. His BBC papers consist of both internal BBC papers and external papers relating to some aspect of the BBC's activities or broadcasting more generally, either sent to him or requested by him for information. The extensive notes and drafts in Swann's own hand are evidence of his role in the preparation of key policy documents, particularly in relation to his fellow Governors and to Government. The BBC's response to the Annan Committee of Inquiry is particularly well documented. There are also extensive records of the press coverage of the BBC and broadcasting topics for Swann's period of office.

Section F, House of Lords, presents a sequence of general correspondence and papers, 1982-1990, papers organised by topic, particularly higher education, and papers relating to Swann's speeches in debate, particularly higher education and broadcasting, 1981-1989.

Section G, Lectures, broadcasts and publications, brings together substantial records of university teaching and public and invitation lectures, and comparatively slight material relating to publications. Although mostly undated, the teaching material covers Swann's periods as Cambridge Demonstrator and Edinburgh Professor and includes 'Supervision Physiology', 'Cambridge Embryology Lectures', a wide variety of zoology topics and lectures to medical students. Swann's invitation and public lectures include talks at scientific seminars and conferences at Cambridge and Edinburgh and his major public addresses as Principal of the University of Edinburgh and Chairman of the BBC. There is also some record of his pioneering role in science broadcasting on British television.

Section H, Societies, organisations and committees, provides significant documentation of only a small number of the many committees and organisations which Swann chaired or served in various capacities. The best documented of the government committees of inquiry chaired by him are those relating to the use of antibiotics in animal husbandry and veterinary medicine and the education of children from ethnic minority groups, though in both cases the surviving papers illustrate more his continuing interest in the topics after the reports were published than the work of the committees themselves. A small group of papers relating to Oriel College, Oxford is of interest in connexion with the admission of women. There are good records of Swann's Chairmanship of the Governing Body of the Royal Academy of Music and comprehensive documentation of the establishment of the Technical Change Centre. His scientific interests are also represented by records of his work as a Trustee of the Darwin Trust of Edinburgh, Patron of the Glynn Research Foundation and Trustee of the Wellcome Trust. There are no personal records of his Secretaryship of the Society for Experimental Biology.

Section J, Correspondence, consists principally of the files of 'personal' correspondence kept during Swann's time as Professor of Natural History and Principal of the University of Edinburgh and which continue into his first years as Chairman of the BBC. The files include letters of congratulation, letters of thanks and invitations to attend or speak at a great variety of events. There are also sequences of mostly late miscellaneous correspondence and references and recommendations. There is no scientific correspondence in the collection as such, except isolated letters.

There is also an index of correspondents.

ACKNOWLEDGEMENTS

We are very grateful to Lady Swann for making the papers available and to Lady Swann and Professor J.M. Mitchison for information.

P. Harper
T.E. Powell
Bath 1999

SECTION A	BIOGRAPHICAL	A.1-A.41
A.1-A.7	Obituaries and tributes.	
A.1	J.M. Mitchison, 'Michael Meredith Swann, Baron Swann of Coln St Denys', <i>Biographical Memoirs of the Royal Society</i> , 37 , 1991.	
A.2-A.4	Obituaries.	
A.2	<i>The Times</i> , 24 and 25 September, 19 October 1990. <i>Independent</i> , 24, 25 and 26 September 1990.	
A.3	<i>Daily Telegraph</i> , 24 September 1990. <i>Guardian</i> , 24 September 1990. <i>Ariel</i> (BBC Publication), 25 September 1990. [University of York Magazine], n.d.	
A.4	<i>The Caian</i> , November 1991.	
A.5	Funeral service, Coln St Denys, Gloucestershire, 29 September 1990. Order of service. Copy of sermon preached by Graham Leonard, Bishop of London (brother-in-law).	
A.6	Service of thanksgiving, Westminster Abbey, 10 December 1990. Order of service. Address by Murdoch Mitchison. Address by Mark Bonham Carter. Invitation to informal buffet lunch at BBC.	

Biographical

- A.7 Opening of Michael Swann Biological Sciences Building, University of Edinburgh, 4 July 1996.
- Brief correspondence, photocopied pages from *University of Edinburgh Bulletin*, photograph.
- A.8, A.9 Short biographical accounts.
- A.8 University of Edinburgh:
- April 1971.
- July 1971.
- May 1972.
- January 1973.
- A.9 In connexion with Honorary Associateship of the Royal College of Veterinary Science, 8 June 1976.
- BBC Press Service, 21 November 1978.
- In connexion with Honorary Degree conferred by Heriot-Watt University, n.d, but while Swann was Principal of Edinburgh University.
- A.10 Entries for biographical directories.
- A.11-A.14 Appointments Diaries.
- A.11 1970.
- A.12 1971.
- A.13 1973.
- A.14 1990

Biographical

- | | |
|------------|---|
| A.15, A.16 | Passports. |
| A.15 | 1968-1978. |
| A.16 | 1979-1989. |
| A.17-A.30 | Career, honours and awards. |
| A.17-A.20 | Winchester College. |
| A.17 | Roll of Winchester College, 1938. |
| A.18 | Score Book for the .303 British Service Rifle. With Swann's name and Winchester College inscribed at front. |
| A.19 | Public Schools Rifle Matches Bisley Programme, 1938. |
| A.20 | Miscellaneous notes by Swann <i>re</i> 'Tennis in Yard', 'Chair carriers', etc. 1938 and n.d.

Invitation from Warden and Fellows of Winchester College to Domum Dinner in College Hall, 25 July 1938. |
| A.21 | Award of Scholarship at Gonville and Caius College, Cambridge.

Letter of congratulation, 16 May 1938. Photocopy.

Postcard from Gonville and Caius College, Cambridge informing Swann that he had passed Part IV of the recent First M.B. examination, 22 June 1938. |
| A.22, A.23 | Cambridge (Mývatn) Iceland Expedition, 1939.

Swann went on this Cambridge University expedition as zoologist. |

Biographical

- A.22 Off-print of account of expedition by its leader, F.L.M. Dawson (*Geographical Journal*, XCV no.6, June 1940). 'Appendix II: Scientific Results' includes a note on zoology by Swann.
- A.23 23pp manuscript account of expedition by Swann.
- A.24 'Structural Factors in Mitosis'. Ph.D. thesis, April 1950.
- A.25 Fellow, Institute of Science Technology, 26 October 1957.
Photocopy of certificate of election.
- A.26 BBC television programmes about the living cell introduced by Swann, [2] and 8 December 1959.
Photocopy of front cover of *Radio Times*, 29 November - 5 December 1959.
Photocopy of article from *Radio Times* about the programmes.
- A.27 Acting Principal of University of Edinburgh, 1965.
Two letters of congratulation. Photocopies.
- A.28 Honorary Degree, University of Aberdeen, 7 July 1967.
Letter *re* arrangements only. Photocopy.
- A.29 Invitation to consider Presidency of the Zoological Society of London, 1988-1989.
Scientific Fellowship, Zoological Society of London, 1988.
- A.30 Shifa-ul-Mulk Gold Award, 1989.
Letter announcing award; information about the Shifa-ul-Mulk Memorial Charitable Trust which made the award.

Biographical

- A.31-A.41 Miscellaneous correspondence and papers of biographical interest.
- A.31 Examples of official and personal headed notepaper.
- A.32 Christmas cards sent by Principal and Mrs Swann, University of Edinburgh.
- A.33 Postcard depicting 'The view from our Boat House at Calamansac on the Helford River'.

 Greetings card depicting the Church of St. James the Great, Coln St Dennis [sic], Gloucestershire. This was the Swanns' local church where Lord Swann's funeral service was held. See A.5.
- A.34 Miscellaneous shorter correspondence and papers *re* clubs and societies:

 Chiltern Medical Society
 Edinburgh Sir Walter Scott Club
 Grillion's Club
 The New Club.
- A.35, A.36 Appeals and charities.

 2 folders.
- A.37-A.39 Finances. Papers *re* expenses claims, 1980-1990.

 3 folders.
- A.40, A.41 Family history.
- A.40 Correspondence and papers *re* *Bead-Roll* book of recollections by Swann's aunt and family tree. 1975-1989.
- A.41 *Bead-Roll* by E.M.G. Swann, Edinburgh University Press, 1977.

SECTION B

SECOND WORLD WAR

B.1-B.177

During the Second World War Swann served with distinction in the Army, 1940-1946, in various capacities, principally scientific, rising to the rank of Lieutenant-Colonel at the age of 26. He was associated with Radar, Arctic Warfare training in Iceland during the winter of 1941-1942, Operational Research with the Airborne Division in 1942, the School of Infantry, 1943-1944 and 21 Army Group, 1944-1945, finishing his Army career at the War Office, 1945-1946. He was mentioned in despatches in 1944. Swann's Army service was preceded by a period with the Home Guard. The period with the Army in Iceland is explained by his participation in the University of Cambridge (Mývatn) Iceland Expedition in 1939.

In August 1945 Swann proposed the creation of a permanent record of Operational Research. A volume of reports in respect of Swann's own section was prepared under the title 'Operational Research in North-West Europe. The Work of No.2 Operational Research Section with 21 Army Group June 1944-1945'. When a Canadian historian approached Swann in 1987 about the work of his section and sent him a copy of the introduction to the volume of reports Swann was able to reply that he had written the introduction himself.

Apart from a little material relating to Swann's service with the Home Guard most of the surviving documentation relates to the period of Arctic Warfare training in Iceland and Operational Research, including a copy of the volume compiled on the work of 2ORS with 21 Army Group and papers relating to its preparation.

The papers are presented as follows:

B.1-B.9	HOME GUARD
B.10-B.33	ARCTIC WARFARE
B.34-B.177	OPERATIONAL RESEARCH

Second World War

B.1-B.9	HOME GUARD	1939-1940
B.1-B.9	'Intelligence summer 1940'. Contents of envelope so inscribed divided into nine for ease of reference. 1939-1940.	
B.1	'Report of Observations', manuscript notes by Swann, 7-17 July 1940.	
B.2	Manuscript notes of observations by Swann, 21-24 July 1940.	
B.3	Pages torn from small format notebook. Found clipped together.	
B.4	Miscellaneous manuscript notes; two small format envelopes containing photographic negatives inscribed 'litter' and '6" guns!' respectively.	
B.5	'Unusual Phenomena In the Cambridge District. Summer 1940'. 1p typescript carbon.	
B.6	'Observations upon Unusual Phenomena noted in the Cambridge District, June - August, 1940'. 6pp duplicated typescript.	
B.7	'Worts Wood and the Drawings on Trees' and 'Telephone Boxes'. 6pp duplicated typescript.	
B.8	'Notes on some litter and Chalk Marks found in south Derbyshire and north Leicestershire', 27 August 1939. 3pp duplicated typescript.	
B.9	'Litter Trails'. N.d. 7pp duplicated typescript report + 2pp 'Summary'.	

Second World War

B.10-B.33	ARCTIC WARFARE	1941-1942 and n.d.
B.10-B.25	'Arctic Warfare'. Contents of Swann's folder so inscribed: principally duplicated course papers, 1941-1942 and n.d. The papers are presented in the order found. 16 folders.	
B.10	'Low Temperature Lubricants - Guns & Small Arms etc.' N.d.	
B.11-B.16	'Force Tactical School Course No.15 Winter Warfare'. Contents of Swann's folder so inscribed divided six into for ease of reference: duplicated papers, April 1942. Swann is identified in the papers as an instructor in such subjects as engineering problems in the cold and the use of ropes.	
B.11	Programmes; 'Precis - "OPS in the North" '; 'Personal Care'; 'Care of Equipment'; 'Precis Ski and Ski-ing Equipment'; 'Precis: Use of Rope - Splicing, Knotting and Lashing'; 'Precis Direction Keeping'.	
B.12	'Lecture on Snowcraft given by Col Carl Stenersen at the Tactical School Iceland (C) Force'.	
B.13	'Precis: Snow and Ice Climbing'; 'Precis Hill Walking and River Crossing'; 'Precis Treatment of Casualties'; 'Precis Patrols and Ski Tactics'; 'Model Exercise - Patrols and Ski Tactics'.	
B.14	'Precis Avalanches'; 'Precis Mountain Warfare'; 'Model Exercise Mountain Warfare Attack'; 'Precis Employment of Weapons and Tools in Snow'; 'Precis W.W. Defence'; 'Model Exercise Mountain Warfare Defence'.	
B.15	'Notes on Outdoor Work'; 'Precis Russian Army Methods'; 'Engineering Problems in the Cold'; 'Discussion Winter Warfare TRG'; 'Precis M.T. and Wireless in Cold'; 'Precis W.W. Attack'; 'Model Exercise - W.W. Attack'; 'Precis W.W. Adv'; 'Model Exercise W.W. Adv'.	

Second World War

- B.16 'Precis Forest Fighting'; 'Model Exercise Forest Fighting'; 'Cold Weather Clothing'; 'Precis Food Values, Diet and Vitamins'; 'Precis Rock Climbing'.
- B.17 Force Tactical School Course No.15 PI Comnds W.W. 'Precis Pack TPT', February 1942.
- B.18 Winter Warfare School duplicated papers: 'Artillery in the Cold'; 'Some notes on the care of horses and mules in extreme cold'. N.d.
- B.19 'Points in Operation of Troops in Winter (Timoshenko)'. 2pp manuscript by Swann. N.d.

'Notes on Operations in Snow and Extreme Cold (U.S.A. W.D.)'. 12pp manuscript by Swann. N.d.
- B.20-B.23 Specialist Training School - Iceland (C) Force. Duplicated papers found clipped together. One paper only dated 7 December 1941.

The sequence includes a number of Winter Warfare School papers.

4 folders.
- B.20 Introductory lecture 'The Friendly Arctic'; 'Military aspects of travel and bivouacs in snow'; 'Improvisation of shelters'; 'Snow Transport'; 'Sledges'.
- B.21 'Local Map Reading'; 'Keeping Direction'; 'Mountain Craft'; 'Some military aspects of rock climbing'; 'Snow and Ice climbing'; 'Snow'; 'Concealment and Camouflage in Snow'.
- B.22 'Care of Arms'; 'Clothing and its Care'; 'Personal Care'; 'Food values, diet and vitamins'; 'Disposal of Casualties'; 'Lifting and Lowering Loads'; 'Internal Combustion Engines in the Cold'.
- B.23 'Interception and Ambush'; 'Weights of various items of Equipment'; 'Selected Exercises'; 'Tent Cooking'; 'Hill Walking - and - River Crossing'; 'Ski and Ski-ing Equipment'.

Second World War

- B.24, B.25 Specialist Training School duplicated papers. N.d.
2 folders.
- B.24 Includes duplicates or near duplicates of papers in the sequence B.20-B.23.
- B.25 Includes papers on snow types, 'travel routine' and 'food and diet'.
- B.26-B.33 'S.T.S [Specialist Training School]'. Contents of Swann's folder so inscribed divided into eight for ease of reference.

The papers are presented in the order found.
- B.26 Includes papers *re* Court of Inquiry to investigate and report into losses of stores and equipment on charge to the Force Tactical School during No.15 Course, May 1942.

Swann was President of the Court of Inquiry.
- B.27 Papers *re* Force Tactical School Course No. 15 Winter Warfare. N.d.

Includes Swann's manuscript notes 'Precis M.T. and Wireless in Cold' and 'Rope'.
- B.28 Force Tactical School papers. April 1942 and n.d.

Includes Swann's manuscript notes on 'Organisation of Divn.' and 'War Establishments'.
- B.29 Duplicated papers *re* Force Tactical School Course No.15 Winter Warfare. April 1942 and n.d.
- B.30 Miscellaneous receipts, lists of equipment and personnel, etc. 1941-1942 and n.d.

Second World War

- B.31 Winter Warfare School papers. February 1942 and n.d.
Includes Swann's assessments of students.
- B.32, B.33 Specialist Training School papers. November 1941, January 1942 and n.d.
Include Swann's mess bills, receipts and duplicated course papers.
2 folders.
- B.34-B.177 OPERATIONAL RESEARCH 1941-1990**
- B.34-B.42 Correspondence and papers, 1941.
- B.34 Manuscript draft entitled 'The Tyne Field Check', diagram of equipment, graphs and data.

Includes sheet of data relating to night firing for the period 1 April - 31 August 1941.
- B.35 Diagrammatic sketch of equipment, manuscript notes on 'Tests on Low Flying Target with GLII' and carbon of letter to Major Morton with 'provisional reply from the S.L. point of view on your questions *re* low flying aircraft', 12 September 1941
- B.36 'Mine Laying. (Report by Spalding)'. Manuscript draft with sketch maps of Thames Estuary and Bristol Channel and attached typescript carbon 'Trial of GL in Connection with C.D. Summer 1940', 22 September 1941.
- B.37 'The Minelayer Situation (being the results of a discussion with Major Wood and others at Fighter Command)'.

Typescript carbon and manuscript draft by Swann, n.d.
- B.38 Papers and data *re* 'Low Angle E.F. System', September, October 1941.

Second World War

- B.39, B.40 'Misc'. Contents of Swann's folder so inscribed divided into two for ease of reference, 1941 and n.d.
- B.39 Letter from 'Spencer' to 'Michael' *re* current research, 12 October 1941.
- Swann was apparently interested in the problem of making Cathode Ray tubes more easily visible in daylight.
- B.40 Includes manuscript note on 'Photographic Recording'.
- B.41 'Preliminary report on an experiment to determine the angular error of S.L.C. equipment during interceptions' by [? J.F.] Spalding and Swann, 27 October 1941.
- B.42 Manuscript draft 'SLC & Light A.A.', graphs. analyses of data, n.d. [?1941].
- B.43-B.48 'ORS6 PAPERS'. Contents of Swann's folder so inscribed divided into six for ease of reference. 1943-1944.
- Swann was with ORS6 at the School of Infantry, Barnard Castle, County Durham.
- The papers are presented in the order found.
- B.43 Three photographs.
- B.44 'Infantry O.P. Concerned only with observation during daylight in these notes', 18 August 1943.
- 'Pillboxes and Bunkers', 22 March 1944.
- B.45 'White phosphorus in an anti-personnel role', 18 February 1944.
- Army Operational Research Group Memorandum No. 189. 'Interim Note on Anti-Personnel Effects of White Phosphorus', 3 October 1943.
- Army Operational Group Report No.163. 'The anti-personnel incendiary effect of White Phosphorus in Infantry Weapons'. Technical Addendum to Report No.161. 3 May 1944.

Second World War

- B.46 'Report by 3 Div on trials of 105 mm. W.P. Shell and 4.2 in. Mortar W.P. Bombs for Anti-Personnel Value', 4 March 1944.
- B.47 'Sinking of 3" Mortar Baseplate', signed by Swann, 3 November 1943.
O.R.S.6 Memorandum No.3 - 'Coloured Smoke', 11 February 1943.
A.O.R.S. 6 Memorandum No.8 - 'Coloured Smoke', 18 March 1943.
- B.48 A.O.R.G. Memorandum No.49. 'The Lethality of 3" Mortar H.E. Bombs', signed by Swann, 15 August 1943.
A.O.R.G. Memorandum No. 50. 'The Lethality of the Shrapnel Mine, Mk II', signed by Swann, 30 July 1943.
- B.49-B.58 A.O.R.G. memoranda and related papers, 1943-1944.
These papers date from Swann's time with ORS6 at the School of Infantry, Barnard Castle.
10 folders.
- B.49 A.O.R.G. Memorandum No. 43. 'The Petard' by Swann, 12 July 1943.
A.O.R.G. Memorandum No.45. 'Casualties to Churchill Tanks in 25 PDR H.E. Concentrations' by Swann, 9 July 1943.
- B.50 A.O.R.G. Memorandum No.46. Interim Report on 'Smoke from 3" Mortar Secondary Charges' by Swann, 29 June 1943.
'Notes on A.O.R.G. Memorandum No.47 (Draft)' by F.R.N. Nabarro, n.d. With typescript copy attached of letter from B.L. Welch to N.F. Mott, 15 June 1943.
- B.51 pp2-3 of paper on the lethality and stopping power of bullets, 4 August 1943. See B.59.
Internal Memorandum 6/8 'Ranging Mortars at Night', signed by Swann, 15 October 1943.

Second World War

- B.52 Army Operational Research Group 'Detailed time-table for Saturday 20 November, 1943'.
- With drafts attached of ?introductory talk on the work of the Infantry Operational Research Section.
- The timetable was for a visit by Sir William Douglas, Dr Gough and Dr Paris.
- B.53 Army Operational Group Report No. 162 'The Visibility of Smoke from Mortar Propellants', 3 December 1943.
- Internal Memorandum 6/12. 'Mortar ranging: The length of the short bracket and unsupported contradictions', 10 December 1943.
- B.54 Army Operational Research Group Memorandum No.122 'Front-line Infantry Wireless Sets', 3 January 1944.
- Internal Memorandum 6/14. 'Stability of Mortar Baseplates: Report on trials', 26 January 1944.
- B.55 'A comparison of the lethality of MMG, 25 pdr. and 3" Mortar fire against area targets', February 1944, 'Copied' 24 March 1944.
- Army Operational Research Group Report No. 164 'The Effectiveness of PIAT Shooting', 3 February 1944.
- 'Draft' paper on 'Weights of Small Arms fire needed for various targets', 29 February 1944.
- B.56 Internal Memorandum 6/15. 'Preliminary note on Baseplate trials arranged in O.B. Proc. 1, 328', 16 March 1944.
- Internal Memorandum 6/16. 'The use of tracer in firing from the hip', 31 March 1944.
- B.57 A.O.R.S.6 Internal Memorandum 6/19. 'The performance of 3" mortar baseplates on soft ground', 4 April 1944.
- Includes photographs.
- B.58 'Summary of Information about Fragmentation of Shells and Bombs'. Incomplete, n.d.

Second World War

- B.59-B.65 'EDITING OF 2ORS REPORTS'. Contents of Swann's folder so inscribed divided into seven for ease of reference: principally typescript carbons of papers, 1943-1945
- The papers are presented in the order found. It is possible that not all the papers found in this folder were originally in the folder and that its contents has been subject to some disturbance.
- B.59 'Distribution of shots from P.I.A.T. firing against a moving target', 20 October 1943.
- 'The lethality and stopping power of bullets', first page only of paper, n.d. See B.51.
- 'AORG Report No.165 'Night Operations', 16 February 1944.
- B.60 AORG Memorandum No.31 'Mines', 17 February 1943.
- Internal Memorandum 6/18 'Vertical Screen and Torch Method of Night Shooting with LMGs', 9 March 1944.
- Internal Memorandum 6/17 'Points arising out of Wasp Course at School of Infantry', n.d.
- B.61 List of references *re* explosion, fragmentation of shells etc, n.d. (latest dated bibliographical reference January 1943).
- Internal Memorandum No.6/16 'L.M.G. ... Bipods', 31 August 1943.
- AORG Memorandum No.116 'The Measure of the Effect of an H.E. Weapon', 20 July 1943.
- B.62 Army Operational Research Group Memorandum No.243 'Comparison of Mortar Bombs', 17 December 1943.
- Army Operational Research Group Report No. 100 'Dispersion Trials with the 3-inch Mortar in the Hands of Operational Detachments', 7 May 1943.
- B.63 Army Operational Research Group Memorandum No.143 'Notes on R and A Trials of British 3-in and German 8cm Mortars carried out by WTSFF (M.E.F.) and S.A.S. Netheravon', 5 August 1943.
- Army Operational Research Group Memorandum No.148 'Anti-personnel Effect of Small H.E. Shell', 20 August 1943.

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Second World War

- /... Internal Memorandum 6/10 'Notes on the Ranging and Control of Mortars from Displaced F.O.Ps', n.d.
- 'Note on the Number of 3" Mortar bombs required to hit specified targets', 23 November 1943, 'Copied' 28 March 1944.
- Internal Memorandum 6/4 'Note on the probability of tanks being disabled by a minefield', 6 June 1943.
- B.64 Appendices B - J for unidentified report, n.d.
- Copy of Swann's memorandum on 'A Permanent Record of Operational Research, 14 August 1945. See also B.72.
- Appendix C to War Office Technical Intelligence Summary No. 110 'German Light and Medium Machine Guns', 22 August 1943, 'Copied' 28 March 1944.
- B.65 'Scientists and Slit-Trenches', talk given by Swann on the work of the Research Section, n.d. but while at the School of Infantry [Barnard Castle Co. Durham], 1943-1944.
- 12pp manuscript draft.
- B.66-B.93 'WORKING PAPERS'. Contents of Swann's folder so inscribed divided into twenty-eight for ease of reference. 1943-1946 and n.d.
- Many of the papers relate to 'Operational Research in North-West Europe', the volume prepared at the end of the war as a permanent record of the work of 2ORS.
- The papers are presented in the order found.
- B.66 'Standing Committee on Infantry Weapons Development. Progress Report to 31st August, 1943'.
- 'A.2 mortar and 95 mm. gun in view of D. Inf.'s remarks at Conference at S. of I., Nov.43'.
- 'Lethality of bullets', 30 June 1943.
- ' "Stopping power" of bullets', 30 June 1943.

Second World War

- B.67 'Reverse Slope Positions'.

 'Note on Bombardment', by Swann, 29 April 1943.

 'Suggestions for trying out the use of WP in battle'
- B.68 Department of the Scientific Adviser to the Army Council Military
 Operational Research Report no. 33 'Tank Battle Analysis' by G.Gee and
 J.M. Mitchison, November 1946.
- B.69 Army Operational Research Group Memorandum No. 199. 'The Use of
 Incendiaries against Personnel - a Preliminary Survey', 25 October 1943.

 Army Operational Research Group Memorandum No. 189. 'Interim Note
 on Anti-Personnel Effects of White Phosphorus' by Swann, 3 October 1943.
- B.70 Manuscript draft paginated 27-33.

 This appears to be an early draft of part of the introduction to 'Operation
 Research in North-West Europe'.
- B.71 1p manuscript synopsis 'The Work of 2 O.R.S.'; manuscript contents list and
 introduction for Chapter III (incomplete); manuscript and typescript notes and
 drafts on various reports.
- B.72 Memorandum 'Subject: A Permanent Record of Operational Research' by
 Swann, 14 August 1945, with typescript synopsis for volume on the work of
 '2 O.R.S'; manuscript draft of memorandum and synopsis; 'Record of 2
 O.R.S. Reports', etc.
- B.73 'The Effects of Close Air Support in the European and African Theatres of
 War', manuscript draft paginated [1] - 6; 'Part I. Medium and Heavy
 Bombing', 1p manuscript; 'Section I. The Accuracy of Bombing', manuscript
 draft paginated [1] - 8.
- B.74 'Section II. The Physical Effects of Bombs A. High Explosives', 8pp
 manuscript draft; '[Section II. The Physical Effects of Bombs] B. Incendiary
 Bombs', 4pp manuscript draft; 'Section III The Destruction that can be
 achieved by Bombing', 2pp manuscript draft.

Second World War

- B.75 'Introduction to Operational Research in North West Europe', 37pp typescript draft.
- Title and sub-headings added in manuscript; some manuscript correction and passages crossed-out.
- B.76 Memorandum 'Subject: A Permanent Record of Operational Research' by Swann, 14 August 1945, with synopsis for volume on the work of '2 O.R.S' and 'Specimen explanatory note to "Report on Enemy vehicles left behind in the pursuit from the Falaise pocket to the Seine" ' attached.
- B.77 'Section IV The Destruction of Enemy Forces and Equipment that has been achieved by Bombing in Close Support', 12pp manuscript draft.
- B.78-B.81 'Introduction [to Operational Research in North West Europe]'. 40pp manuscript and typescript draft with manuscript additions and corrections.
- 4 folders.
- B.82-B.84 'Introduction [to Operational Research in North West Europe]'. 3pp and 35pp manuscript and typescript drafts with manuscript additions and corrections.
- 3 folders.
- B.85 Memorandum on 'Equipment - Miscellaneous', 10 February 1943.
- 'Battle Studies Index'.
- B.86-B.88 'The Effects of Close Air Support in the European and African Theatres of War'.
- Typescript draft comprising introduction; 'Part I. Medium and Heavy Bombing'; 'Section II - The Physical Effects of Bombs'; 'Section III - The Destruction that can be achieved by Bombing' and 'Section IV The Destruction of Enemy Forces and Equipment that has been achieved by Bombing in Close Support'.
- 3 folders.

Second World War

- B.89 'Draft. A Scientific Study of the Fire-Power of the Infantry Section'. N.d.
Paper on 'Street fighting', 8 February 1944.
Paper on 'The Infantry Battle'. N.d.
- B.90 Paper on 'The Fire-Power of the Infantry Section'. 'Copied' 28 March 1944.
Memorandum on 'Night Operations' signed by Swann, 15 April 1943.
'Notes on the Performance of the Bren Gun', 18 September 1943.
'Note on sighting of Bren L.M.G.' signed by Swann 18 October 1943.
- B.91 'A comparison of British and German 3" mortars'. 'Copied' 28 March 1944.
'The tactical handling of the P.I.A.T. in the A/Tank role' signed by Swann, November 1943.
'LMG fire against groups of attackers at short range' signed by Swann, 24 February 1944.
'The 3" mortar White Phosphorus Bomb in an Anti-Personnel Role', 26 April 1944.
- B.92 Department of the Scientific Adviser to the Army Council. Military Operational Research Report no. 34. 'The Effect of Close Air Support Part 1. Medium and Heavy Bombing' by Swann, C.F. White, B.G. Fish, December 1946.
- B.93 Two graphs; manuscript notes, n.d.
- B.94-B.105 'REFERENCE PAPERS'. Contents of Swann's folder so inscribed divided into twelve for ease of reference. 1943-1945 and n.d.
The papers are presented in the order found.
- B.94 Papers *re* purchase of wine for the officers' mess, 2 Operational Research Group, July 1945.
- B.95 'A suggested new use for the 20mm gun', 1 September 1943.

Second World War

- B.96 Papers *re* 'An Infantry Battalion (Higher Establishment). War Establishment'.
N.d.
- B.97 'Penetration of Armour by Armour Piercing Shot, 10 April 1944.
- Draft memorandum on 'Penetration of bomb and shell fragments into deal'
typed at foot of memorandum '(Signed) M.M. Swann'. With manuscript
notes attached. N.d.
- Figures *re* possible layout of PIATs.
- B.98 Army Operational Research Group Report No. 157 'A Simple Wireless
Method for Guiding Troops Attacking in Conditions of Darkness, Fog or
Smoke', 13 November 1943.
- B.99 'Report on Investigation of Some Problems of Amphibious Assault Troops'.
Carried out by Major C.F. Kirby on behalf of the Scientific Adviser to the
Army Council, August - December 1943.
- B.100 Army Operational Research Group Report No.161 'White Phosphorus as an
anti-personnel weapon', 6 January 1944.
- With manuscript notes attached.
- B.101 'The use of controlled mines in defence', signed by Swann, 24 February
1944.
- Army Operational Research Group Report No. 146 'The Lethality of the
Shrapnel Mine, Mk. II', 29 October 1943.
- B.102 Army Operational Research Group Report No. 139 'The Lethality of 3"
Mortar H.E. Bombs', 3 September 1943.
- B.103 'The Performance of H.E. Grenades', 1 September 1943.
- 'Visibility in Smoke Screens', initialled at foot of paper 'MMS', 20 October
1943.
- Last two pages only (pp7-8) of paper relating to shell fragmentation, lethal
power of a shell, 11 May 1943.

Second World War

- B.104 Title page of 'Operation Research in North West Europe The Work of No.2 Operational Research Section with 21 Army Group June 1944 - July 1945'. Signed by Swann and D.F. Bayley Pike.
- Pages 67-70, photograph, map etc from 'Operational Research ...'.
- B.105 Army Operational Group Memorandum No.30 'The Performance of the Infantry Sledge Under Fire', 17 May 1943.
- Ordnance Board Proceeding No.Q 1,901 'Attack of Concrete. American reports on test of German type concrete pillboxes'. 'Copied' 29 March 1944.
- Appendix 'Q' to RA Notes No. 13 'Trials of Arty. Weapons against Japanese Bunkers'. 'Copied' 28 March 1944.
- B.106-B.113 'Volume of ORS Reports'. Contents of Swann's folder so inscribed divided into eight for ease of reference: copies of reports in card covers. 1944-1945.
- B.106 Army Operational Research Group Report No.165 'Night Operations'. N.d.
- B.107 Army Operational Research Group Report No.166 'Grenades', 14 November 1944.
- B.108 Army Operational Research Group Report No.167 'Street Fighting', 2 January 1945.
- With distribution list attached.
- B.109 Army Operational Research Group Report No.168 'The Performance of the Ordnance M.L. 2 inch Mortar', 23 June 1945.
- B.110 Army Operational Research Group Report No.179 'Lethal and Material Effects of Gunfire and Bombing on Land Targets - A Record of the Present State of Knowledge', 20 March 1944.
- B.111 Army Operational Research Group Report No. 231 'The Relative Effectiveness of Rockets and H.A.A. Guns - a Re-examination', 3 August 1945.

Second World War

- B.112 Army Operational Research Group Report No. 234 'Lethal and Material Effects of Gunfire and Bombing on Land Targets (2nd Report)', 28 May 1945.
- B.113 Army Operational Research Group Report No. 292 'Comparison of British and American Areas in Normandy in terms of Fire Support and its Effects', 14 August 1945.
- B.114-B.118 Other Operational Research Reports. 1944-1945.
- Copies of reports in card covers.
- B.114 Army Operational Research Group Report No.187 'Estimation of the Chances of Defeating Enemy A.F.Vs with British Tank and Anti-tank Guns', 16 May 1944.
- With distribution list attached.
- B.115 Army Operational Research Group Report No.195 'The Variation with Time of Flight and Height of Target of the Effectiveness of H.A.A. Fire', 22 July 1944.
- B.116 Army Operational Research Group Report No.196 'The Accuracy of Anti-tank Gunnery An Appreciation of Present Knowledge, incorporating the Results of some Recent Trials carried out at the School of Artillery, Larkhill', 31 July 1944.
- B.117 Army Operational Research Group Report No. 230 'The Accuracy of Anti-tank Gunnery An Appreciation of Present Knowledge, incorporating the Results of some Recent Trials carried out at the School of Artillery, Larkhill', 21 November 1944.
- B.118 Army Operational Research Group Report No. 299 'The Westkapelle Assault on Walcheren', 10 October 1945.
- B.119-B.143 'Operational Research in North West Europe'.
- This volume was assembled as a complete record of the Operational Research Section with 21 Army Group in North-West Europe.

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Second World War

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The volume is described in its introduction as being made up of 'the forty-odd reports written by the Section between June 1944 and June 1945, arranged roughly in subjects. To give them a coherence they do not of themselves possess, we have prefaced the reports with a short history of the Section, domestic as well as scientific, and with a commentary on the many sources of information from which we drew in our work: records, interrogation and the battlefield itself.'

Swann suggested the preparation of a permanent record of Operational Research in a memorandum of August 1945 and wrote the introduction to the volume.

Contents of Swann's bound copy of the volume and related papers.

The binder was found in pieces and in consequence the pages of the reports were found loose and in some disorder. Only the front cover of the original binder has been retained with the papers.

See also B.64, B.66-B.93, B.104.

B.119

Front cover from original binder.

B.120-B.134

Contents of Swann's bound copy of the volume.

15 folders.

B.120

Contents list; Foreword by the Scientific Adviser to the Army Council; Introduction; Appendices A - E.

B.121

Part I 'Air Support' Contents List (first five chapters); Chapter 1. 'Heavy Bombing of Enemy Forward Positions'.

B.122

Chapter 2. 'Heavy Bombing behind the Lines for Interdiction'.

B.123

Chapter 3. 'Fighter and Fighter-Bombers against M.T. and Tanks'.

B.124

Chapter 4. 'Fighters and Fighter-Bombers against Forward Troops'.

B.125

Chapter 5. 'Miscellaneous Air Matters'.

Second World War

- B.126 Part II 'Artillery' Contents List (Chapters 6-9); chapter 6 'Accuracy of Predicted Fire'.
- B.127 Chapter 7. 'Counter Battery'.
- B.128 Chapter 8. 'Morale Effects of Artillery'.
- B.129 Chapter 9. 'Artillery in the Assault on the Beaches'.
- B.130 Part III 'Tanks' Contents List (Chapters 10, 11); chapter 10. 'Tank Casualties'.
- B.131 Chapter 11. 'Organisation and Tactics'.
- B.132 Part IV 'Infantry, Anti-Tank, etc.' Contents List (Chapters 12, 13, 14); chapter 12. 'Infantry'.
- B.133 Chapter 13. 'Anti Tank'.
- B.134 Chapter 14. 'Organisation'.
- B.135-B.140 Photographs, graphs, maps, figures, etc ? *re* 'Operational Research in North West Europe'.
- 6 folders.
- B.141 Typescript draft of 'Introduction' to 'Operational Research in North West Europe', 'Appendix A Sources of Information Used by No.2 O.R.S.' and 'Appendix B Notes on the Evolution of a Battlefield'.

Second World War

- B.142, B.143 Incomplete manuscript draft of 'Introduction' to Operational Research in North West Europe'.

2 folders.
- B.144-B.150 'MATHEMATICS OF TANK WARFARE'. Contents of Swann's folder so inscribed divided into seven for ease of reference: manuscript notes and typescript papers. 1944-1945 and n.d.

'Mathematics of Tank Warfare' is listed as one of the 'projects in hand' of the Military Operational Research Unit Battle Study Section, 22 February 1946. See B.164. Captain [J.M.] Mitchison was the officer named in connexion with the project.

The papers are presented in the order found.
- B.144 Swann's manuscript notes. Includes notes dated 29 and 30 June and 7 July (year not given).
- B.145 'Quality and Quantity in the Armed Forces', '(Sgd) M.M. Swann', 19 December 1945.

'Memorandum on Suggested Changes in Tank Policy', n.d. but attached manuscript note is 'Estimate given to GS I 20 May 45'.
- B.146 'Battle Analysis', 7 February 1945.

'Battle Analysis', January 1944.

'O.R.S. 10 and associated battle studies', n.d.

1p manuscript notes by Swann, n.d.
- B.147 'The History of AORS 10 from July 1944 to October 1945'.
- B.148 'Tank Armour', 11 October 1945.

'Notes on Work of Biological Section of Science 2', n.d.

Second World War

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| B.149 | <p>'Suggested Battle Study - Mortars', n.d.</p> <p>'Tank Battle Analysis', n.d. This may be the paper that inspired the folder title.</p> |
| B.150 | <p>Descriptive catalogue of exhibits for Royal Society Conversazione, 14 November 1945. Includes demonstrations of 'Personnel Research in the Services'.</p> <p>'Rocket Working Party Aide-Memoire on Effects of H.E. in Field Role', Science 2, 8 December 1945.</p> |
| B.151-B.158 | <p>'Infantry Files'. Contents of Swann's ring-back binder divided into eight for ease of reference: manuscript notes, data, duplicated papers etc. Most papers undated but the contents were probably compiled/in use 1943 - 1945.</p> |
| B.151 | <p>'A.A.'</p> <p>'Artillery Data'.</p> |
| B.152 | <p>'German Weapons'.</p> <p>'Grenades'</p> <p>'Lethality'.</p> |
| B.153 | <p>'Mines'.</p> <p>'Mortar Accuracy'.</p> <p>'Mortars Miscellaneous'.</p> |
| B.154 | <p>'Night Operations'.</p> <p>'Organization and Equipment of the Platoon'.</p> |
| B.155 | <p>'White Phosphorous'.</p> <p>'PIAT'.</p> <p>'Visibility of Propellant Smoke'.</p> |

Second World War

- B.156 'Small Arms Accuracies'.

 'Small Arms Miscellaneous'.

 'Small Arms Handling'.
- B.157 'Smoke Projectile and Generator Data'.

 'Smoke'.

 'Statistical Tables'.
- B.158 'Particulars of German Tanks'.
- B.159-B.167 Miscellaneous correspondence and papers, 1944-1946 and n.d.

 9 folders.
- B.159 Night Illumination Diagrams for different latitudes between 0°[degrees] and 65°[degrees] N, May - August 1944.
- B.160-B.162 Contents of Swann's folder divided into three for ease of reference: 1944-1945 and n.d.
- B.160 Typescript carbon of letter from [Swann] to Superintendent, A.O.R.G, Roehampton, *re* 'Technical Pay', 1 June 1944.

 'No.2 Operational Research Section File Index (As amended to - 9 Feb 1945)'.

 'Enemy Equipment Required for Examination and Trial', n.d.
- B.161 J.F. Horrabin, 'On Thinking Geographically', Current Affairs (issued fortnightly by the Army Bureau of Current Affairs), 5 May 1945.

 Papers *re* scientists and the post-war Army including questionnaire filled in by Swann and a proposal for an Army Scientific Association. 1945.
- B.162 Includes photograph, typescript statement about conditions in Slovakia after the arrival of Russian troops and manuscript draft on the problem of defeating SS divisions. N.d

Second World War

- B.163 Letter *re* 'Issues on repayment Major M.M. Swann', August 1945.
- Letter from Captain J.M. Mitchison c/o Adjutant General's Office, HQ 15 Army, *re* 15 Army reports on tanks, technical air support, artillery etc, 20 January 1946. With covering note by Swann 'Not very optimistic, I'm afraid'.
- B.164 Military Operational Research Unit Battle Study Section. List of projects in hand, 22 February 1946.
- B.165 Papers *re* performance of tank and anti tank guns against German armour, n.d.
- B.166 Manuscript notes, graphs, press-cutting etc., n.d.
- B.167 Group photograph of ?operational research personnel, n.d.
- B.168-B.177 Later correspondence and papers *re* Operational Research, 1957, 1982-1990.
- B.168 Typescript carbon of letter from Swann to Lord Rothschild, enclosing lists of work done 1943-1945, 31 July 1957.
- B.169, B.170 Correspondence and papers *re* Military Operational Research Study Weekend, Royal Military College of Science, Shrivenham, Swindon, Wiltshire, 30 September - 2 October 1983.
- Swann accepted an invitation to make an after dinner speech.
- Papers include 'A short account of the origins and early development of Operational Research for the Army' by R.W. Shephard, the organiser of the Study Weekend.
- 2 folders.
- B.171 Royal Military College of Science Department of Management Sciences Working Paper OR/WP/21 'A Bibliography of (mainly) Army Operational Research: 1939-48' by R.W. Shephard, Shrivenham, August 1982.

Second World War

- B.172, B.173 Correspondence and papers *re* Fifth International Symposium on Military Operational Research, Royal Military College of Science, Shrivenham, Swindon, Wiltshire, 6-9 September 1988.
- Swann was the guest speaker at the symposium dinner.
- Papers include Swann's manuscript notes and photocopied pages from 'Operational Research in North West Europe' with highlighting, underscoring and marginal emphasis by Swann.
- 2 folders.
- B.174, B.175 Correspondence with Terry Copp, Professor of History at Wilfrid Laurier University, Waterloo, Ontario, 1987, 1989, 1990.
- Copp's letter of 15 June 1987 encloses 'a copy of the Introduction to the collection of O.R. reports'.
- 2 folders.
- B.176 'Scientists and the Art of War: Operational Research in North-West Europe 1944-45'. Copy of paper by Copp presented at meeting of Canadian Historical Association, Quebec City, 3 June 1989.
- B.177 'Counter-Mortar Operational Research in 21 Army Group', photocopy of ?part only of published paper by Copp, n.d.
- See p.47 for consideration of Swann's role.

SECTION C

RESEARCH

C.1-C.68

C.1-C.32	NOTEBOOKS
C.33-C.60	FOLDERS
C.61-C.67	PHOTOGRAPHS
C.68	MISCELLANEOUS

Research

C.1-C.32	NOTEBOOKS	1946-1970
C.1	Hardback notebook inscribed on p.2 [the inside of the front cover is paginated 1] 'M.M. Swann' and 'Millport July 20th - August 3rd 1946'. Paginated 1-110 with left-hand pages used for photographs and right hand pages used for timed observations of the developing eggs recorded in the photographs. Times given are from fertilisation.	
C.2	Hardback notebook inscribed on front cover 'M.M. Swann' and 'Spindles and Asters. I. 1947'. Film strips, photographs, data and graphs.	
C.3	Hardback notebook inscribed on front cover 'M.M. Swann' and 'Spindles and Asters II 1947'. Film strips, photographs, data and graphs.	
C.4	Hardback notebook inscribed on front cover 'M.M.S.' and 'Spindles and Asters. New Series 1948. I'. First page dated 'Millport 20 July'. Film strips, data and graphs.	
C.5	Hardback notebook inscribed on front cover 'M.M.S.' and 'Spindles and Asters. New Series 1948. II'. Film strips, data and graphs.	
C.6	Hardback 'Physics Book' notebook inscribed on front cover 'Spindles and Asters 1949' and inside front cover 'M.M. Swann'. Used from front for 'Correlation of chromosome and aster diameter' and from back for film strips, data, graphs.	
C.7	Hardback notebook inscribed on front cover 'M.M.S.' and 'Roscoff Millport 1948 Banyuls Millport 1949'. First experimental work dated 24 June [1948] and work at Millport begins 19 July [1948] including work on sperm with N.M.V. Rothschild. Work at Banyuls begins 8 March [1949] and work in July [1949] is probably at Millport. Gap in experimental record is explained 'July 15-23rd SEB Symposium'.	
C.8	Hardback notebook inscribed on front cover 'M.M.S.' and 'Miscellaneous Mitosis and Cell Division 1949'. Data and graphs. Film strips in envelopes and other papers loose at front.	

Research

- C.9 Hardback notebook inscribed on front cover 'M.M. Swann' and 'Millport 1950'. Used for experimental observations, photographs, etc. First page headed 'Photographs of Sperm Tracks (Millport 1950 T.A.S.)' Some work dated in June and July 1950.
- T.A.S. is Swann's wife 'Tess' and notebook entry for 29 June records her as returning to Cambridge.
- C.10 Hardback notebook inscribed on front cover 'M.M. Swann Zoology Dept, Cambridge, England' and 'USA 1950'. Records visit to USA, August - September 1950. Includes visits to the Marine Biological Laboratories, Woods Hole, Massachusetts and Yale University, Newhaven, Connecticut. Loose papers enclosed.
- C.11 Hardback notebook inscribed on front cover 'T.A. Swann' and 'Millport 1951 Cambridge 1951 (Michaelmas)'. Graphs, experimental observations and data, film strips etc. First page of notes headed 'Millport 1950', second page headed 'Experiments with R. Millport July 1951'. Includes work with 'J.G[ray].', 'J.M.M[itichison]' and 'RHJB[rown]'. Loose papers enclosed.
- C.12 Hardback notebook inscribed inside front cover 'M.M. Swann. Gonville and Caius College'. First page headed 'Prof [D.R.]Hartree's lectures. Michaelmas term 1951'. Synopsis and notes on lectures 1-9,14-18 and four unnumbered lectures including 'Last lecture'. Hartree's lectures were on algebra and calculus. Duplicated papers loose at front of notebook, one inscribed 'Professor Hartree - Lent Term 1952 - 1st Lecture' and 'M.M.S.'
- C.13 Hardback notebook inscribed on front cover 'Cambridge 1951 (Michaelmas) II Millport 1952 Edinburgh 1952 (Autumn)'. Graphs, experimental observations, data, graphs, film strips. Loose papers enclosed.
- C.14 Hardback notebook inscribed on front cover 'Millport 1953'. Experimental observations, data, graphs. First page states that interference microscopy with J.M. M[itichison] was recorded in his notebook and refers to other colleagues including 'J.G[ray].' and 'Barnes and Rothschild'.
- C.15 Hardback notebook inscribed on front cover 'Edinburgh 1954 Millport 1954 Edinburgh 1954 Edinburgh 1955'. Work is dated in May and July 1954 at Millport and November 1954 - March 1955. Experimental observations, data, graphs. Loose papers enclosed.

Research

- C.16 Hardback notebook inscribed on front cover 'Edinburgh 1955'. Experimental observations, data, graphs. Work is dated April - June [1955], much undated, and 'Edinburgh 1956'. Two research visits to St Andrews are recorded. Letter to Swann from 'Kenneth' at the Department of Histology and Embryology, University of Sydney, 30 July 1953, is pasted into the notebook. Loose papers enclosed.
- C.17 Hardback notebook inscribed on front cover 'Millport 1956'. Almost all work undated but includes towards back of notebook 'Yeast run - 21 Oct 1956 with JMM[itchison] and PDM[itchell]'. Experimental observations, data, graphs. Notebook also used at back for notes of talk by Swann at Newbattle Abbey on staff student relations'. Loose papers enclosed.
- C.18 Hardback notebook inscribed on front cover 'Millport 1957'. Includes work between 30 June and 26 July [1957]. Experimental observations, data, graphs. Loose papers enclosed.
- C.19 Hardback notebook inscribed on front cover 'Edinburgh 1957-8-9' and on first page 'M.M. Swann Dept. of Zoology, West Mains Road, Edinburgh 9'. Work is dated between 3 December [1957] and 9 May [1959]. Experimental observations, data, graphs. Loose papers enclosed.
- C.20 Hardback notebook inscribed on front cover 'Edinburgh 1959 (2) - 60.' and on first page 'M.M. Swann Dept. of Zoology, West Mains Road, Edinburgh 9'. Work is dated 16 May - 24 July [1959], January 1960 - July [1960]. July 1960 work is identified as having been undertaken at Millport. Experimental observations, data, graphs. Loose papers enclosed.
- C.21 Hardback notebook inscribed at top of first page 'M.M.S.' and used for work on *Schizosaccharomyces pombe*. Work dated March [?] - May [?], November, December 1962, March [?1963], November, December 1963. Much work undated. Experimental observations, data, graphs. Loose papers enclosed.
- C.22 Hardback notebook inscribed on front cover 'M. radiodurans' and inside front cover 'Prof Michael Swann Dept of Zoology University of Edinburgh'. Work dated February - June [?1964], February - April 1965. Experimental observations and data. Loose papers enclosed, including manuscript notes, correspondence and printed papers, dated September 1964 - October [?1965].

Research

- C.23 Hardback notebook inscribed on front cover 'M.I. Campbell' and '1.'. Used principally for work on *M. radiodurans*. Paginated 1-119 with contents list inside front cover. Work dated 15 September 1964 - 2 March 1965. Experimental observations, data, graphs.
- C.24 Hardback notebook inscribed on front cover '2'. Paginated 1-129 with contents list inside front cover. Work dated 8 March 1965 - 8 February 1966. Experimental observations, data, graphs.
- C.25 Hardback notebook inscribed on front cover 'S. pombe.' and inside front cover 'Prof Michael Swann Dept of Zoology University of Edinburgh' Work dated in October [?]. Experimental observations, data, graphs. Most pages unused. Loose papers enclosed including photocopied pages from a laboratory notebook 5 - 20 January 1966.
- C.26 Hardback notebook labelled on front cover 'Pombe No 3 8.2.66' and inscribed inside front cover 'Margaret Steele'. Paginated 1-117 with index of experiments at front. Work dated 8 February - 11 May 1966. Experimental observations, data, graphs.
- C.27 Hardback notebook labelled 'Pombe No 4. 17.5.66' on front cover. Paginated 1-87 with contents list inside front cover. Work dated 17 May - 13 June 1966. Experimental observations, data, graphs.
- C.28 Hardback notebook inscribed 'Pombe - No 5.' Work dated 20 June 1966 - 8 March 1967. Experimental observations, data, graphs.
- C.29 Hardback notebook labelled on front cover 'M. radiodurans No 1' and inscribed inside front cover with the name of Swann's research assistant 'Margaret Steele'. Paginated 1-69 (right hand pages only) with index of experiments at front. Work dated 10 March - 24 November 1966. Experimental observations, data, graphs.
- C.30 Hardback notebook labelled on front cover 'MRD No. 2'. Work dated 29 November 1966 - 28 July 1967. Experimental observations, data, graphs. Loose papers enclosed.

Research

- C.31 Hardback notebook inscribed inside front cover with name of researcher 'D. Sutherland', date span 'Sept '67 - April '69' and contents list. Paginated 1-77 (right hand pages only). Includes some work on 'MRD' and 'Pombe'. Experimental observations, data, graphs.
- C.32 Hardback notebook inscribed inside front cover with name of researcher 'D. Sutherland', date span 'April '69 - April '70' and contents list. Paginated 1-18 (right hand pages only). Many pages unused. Includes work on 'MRD' and 'Pombe'. Experimental observations, data, graphs. Loose papers enclosed.
- C.33-C.60 FOLDERS 1952-1969, n.d.**
- C.33-C.35 'Calculations'. Contents of folder so inscribed divided into three for ease of reference. 1952-1964.
- C.33 Manuscript notes n.d., offprints 1952, 1964, correspondence with C. Auerbach, July 1964.
- C.34 Manuscript notes, draft, graph, duplicated papers, n.d., correspondence from UKAEA Radiochemical Centre, Amersham 1954-1964
- C.35 Data, calculations etc, 1963 and n.d.
- C.36-C.38 'S. pombe'. Contents of folder so inscribed divided into three for reference. 1958-1963.
- C.36 Manuscript data, n.d., offprints 1962, 1963.
- C.37 Manuscript notes, data, n.d., offprints, 1958, 1962, correspondence with K.M. Wilbur, May 1962.
- C.38 Typescript draft of paper by Swann 'Gene replication. Ultra-violet sensitivity and the cell cycle', *Nature*, **193**, 1222-1227, offprints 1962, correspondence with K.M. Wilbur, March, July 1962.

Research

- C.39, C.40 'Miscellaneous analyses'. Contents of Swann's folder so inscribed divided into two for ease of reference: experimental data, one sheet only dated 'Dec '59'.
- C.41-C.45 'Pro & Anti DNA'. Contents of folder so inscribed divided into five for ease of reference. 1959-1963.
- C.41 Data on DNA and cell size', n.d., off-print 1961, bibliographical reference 1963.
- C.42-C.44 Manuscript notes and drafts for 'review to examine the evidence for present day views on DNA, as well as the objections and difficulties that can be raised against them, and to consider whether in fact, these views need modification or change'. N.d.
- C.42 1p list headed 'Evidence for DNA as hereditary material', 6pp 'Introduction', 9pp 'Evidence for DNA as the genetic material'.
- C.43 19pp 'Doubts on DNA'.
- C.44 Manuscript notes, data.
- C.45 Offprints, 1959, 1960, correspondence from R. Brown and H. Harris, November 1960.
- C.46-C.48 'Misc.'. Contents of folder so inscribed divided into three for ease of reference: n.d., 1960-1963.
- C.46 Offprint 1960, bibliographical references found clipped together including letter from C. Auerbach, 27 November 1962.
- C.47 Manuscript notes n.d., typescript draft 'On the question of renewal of differentiated cells' by S.R. Pelc with covering letter from Pelc, 2 April 1962, duplicated copy of application for research grant (not by Swann), 'received 28.8.1963'.

Research

- C.48 Data, calculations, n.d.
- C.49-C.52 Miscellaneous data, calculations, n.d., correspondence *re* research equipment and supplies, including invoices from UKAEA Radiochemical Centre, Amersham, 1965, printed material, 1962, 1963, 1967.
4 folders.
- C.53 Contents of folder: data, manuscript notes, n.d., letter, 1965.
- C.54-C.57 Contents of folder divided into four for ease of reference, 1956-1968.
- C.54 Manuscript and typescript notes, one dated 17 March 1967, letters from J.M. Mitchison, 12 May 1969 and n.d. with accounts of life at University of California, Berkeley including student troubles.
- C.55 Data, graphs, one sheet only dated, 8 March 1967.
- C.56, C.57 Offprints, 1956-1968.
2 folders.
- C.58 Contents of folder: data, calculations. N.d.
- C.59 Contents of folder, data. N.d.
- C.60 Data found clipped together. N.d.

Research

C.61-C.67 PHOTOGRAPHS

C.61-C.67 'Important. Photos from Millport. Cell div + Mitosis'. Contents of padded envelope so inscribed by T.A. Swann.

Labels and manuscript inscriptions indicate use of many of the photographs to illustrate Swann's scientific papers.

7 folders.

C.68 MISCELLANEOUS

C.68 Miscellaneous manuscript notes and drafts; letter from scientific instrument maker *re* thermostatic bath with circuit diagrams, 10 March 1959.

SECTION D

UNIVERSITY OF EDINBURGH

D.1-D.274

Swann was appointed Professor of Natural History at Edinburgh in 1952. He subsequently became Acting Principal on the death of E.V. Appleton in April 1965 and Principal in December 1965. Appointed as Governor and Chairman of the BBC from 1 January 1973 he continued as Principal until the summer of 1973.

The papers in this section relate to Swann's Principalship. His period of office was marked by considerable student troubles which are extensively documented in the papers. These student troubles relate to such matters as the resignation of Malcolm Muggeridge from the Rectorship, the participation or representation of students in university government, student sit-ins, the election of student Rectors, the university's South African investments and the participation of representatives from Rhodesian and South African universities at the Congress of Universities of the Commonwealth held at Edinburgh in August 1973. In addition to dealing with student problems at Edinburgh Swann also took a keen interest in student problems throughout the United Kingdom and beyond and this wider interest is reflected in the surviving papers. With the exception of a little general correspondence and papers the remaining documentation presented in this section relates to a number of other contentious issues within the university community and to personnel matters.

A number of other sections in the catalogue present documentation of aspects of Swann's career at Edinburgh: scientific research in section C; teaching and public and invitation lectures in section G; and personal correspondence as Professor of Natural History and Principal in section J.

The papers in this section are presented as follows:

D.1-D.23	GENERAL CORRESPONDENCE AND PAPERS
D.24-D.246	STUDENT TROUBLES
D.247-D.254	UNIVERSITY STAFF CLUB
D.255-D.265	DEPARTMENT OF FRENCH
D.266-D.274	PERSONNEL AND APPOINTMENTS

University of Edinburgh

D.1-D.23	GENERAL CORRESPONDENCE AND PAPERS	1964-1973 and n.d.
D.1	Correspondence and papers <i>re</i> student accommodation and library staff expenditure, 1964-1965.	
D.2	Correspondence and papers <i>re</i> university strategy and planning, February, March 1966.	
D.3	Correspondence and papers <i>re</i> quinquennial policy, April, May 1966.	
D.4	One letter only from C.H. Waddington <i>re</i> possible funding application, 25 October 1966.	
D.5	Miscellaneous correspondence and papers, Swann's manuscript notes, 1967.	
D.6, D.7	Contents of Swann's folder divided into two for ease of reference: correspondence and papers arising from criticism of universities as 'authoritarian regimes' by Edward Short MP, Secretary of State for Education, February - November 1968.	
	See also D.52.	
D.8	Miscellaneous correspondence and papers, 1968.	
D.9	Miscellaneous correspondence and papers, 1969.	
D.10	Miscellaneous correspondence and papers, 1970.	
D.11, D.12	Papers <i>re</i> university investments, 1971.	
	2 folders.	

University of Edinburgh

- D.13 Papers *re* visit by Swann to Ghana to attend Conference of Executive Heads of Commonwealth Universities, August, September 1971.
- D.14, D.15 Miscellaneous correspondence and papers including Swann's manuscript notes and Christmas card list as Principal, 1971.

2 folders.
- D.16 Miscellaneous correspondence and papers, 1972.
- D.17 Miscellaneous correspondence and papers including Swann's manuscript notes, 1973.
- D.18, D.19 Notes and drafts about possible university development including Swann's manuscript drafts of letter to McGeorge Bundy, President of the Ford Foundation and stock-taking paper after nearly four years as Principal, n.d.

2 folders.
- D.20 Note by C.H. Waddington on 'The Pattern of the Future and the Strategy of Science' attached to paper on 'The Socio-Economic Importance of Biology'. N.d.
- D.21 Miscellaneous papers including manuscript notes for ?talk by Swann. N.d.
- D.22, D.23 Press-cuttings 1965-1968 and n.d.

2 folders.
- D.24-D.246 STUDENT TROUBLES 1967-1973 and n.d.**
- D.24-D.41 'Muggeridge'. Contents of Swann's box folder so inscribed divided into eighteen for ease of reference: correspondence and papers *re* the resignation of Malcolm Muggeridge from the Rectorship in January 1968. 1967-1969.

/...

University of Edinburgh

- /... The occasion of Muggeridge's resignation was a request by the Students' Representative Council that he or his Assessor transmit a decision of the Council to the University Court. The request related to the supply of oral contraceptives to unmarried students. The Rector's Assessor also resigned.
- D.24 Photocopy of letter to Muggeridge *re* the role of the Rector, 19 January 1967.
- This letter was probably written by the Rector's Assessor, Allan Frazer. He subsequently made available the copy to Swann with manuscript annotation on the roles of Rector and Assessor.
- D.25 Lunch-time address by the Rector, Edinburgh University Union, 7 December 1967; 'Questions and Answers *re* the Rector's Talk'; 'Statement by the Executive Committee of Edinburgh University Students Representative Council on the Resignation of the Rector, Mr Malcolm Muggeridge', 14 January 1968.
- D.26 'Another King.... A Sermon' by Malcolm Muggeridge. Delivered at the University of Edinburgh Service in the High Kirk of St Giles', 14 January 1968.
- Deals with his resignation as Rector.
- D.27-D.34 Correspondence and papers arising from Muggeridge's resignation, January - July 1968.
- The sequence includes copies of Swann's correspondence with the former Rector and Rector's Assessor, Swann's address to the Students on 'The Resignation of Mr Muggeridge as Rector', 18 January 1968 and letters of appreciation for the address and his handling of the situation.
- 8 folders.
- D.35 Miscellaneous correspondence and papers *re* student affairs, 1969.
- D.36 Swann's manuscript notes and drafts, etc., n.d.
- D.37-D.39 Newspaper cuttings *re* Muggeridge affair and student troubles generally.
- 3 folders.

University of Edinburgh

- D.40 Correspondence and printed material *re* student troubles in North America. 1968.
- D.41 Rectorial Address by Peter Ustinov on the occasion of his installation as the first Rector of the University of Dundee. 1968.
- D.42 Miscellaneous correspondence and papers *re* Muggeridge resignation, 1967-1968.
- D.43-D.61 General correspondence and papers *re* student affairs, 1968
- D.43 January 1968.

Includes 'Notes on Students' Representative Council' and note on 'Statutory Position of the Rector of the University'.
- D.44 February 1968.

Includes copy of letter from Vice-Chancellor, University of Leicester to President of the Students' Union *re* report of Senate Committee on student participation in university government and address by University Chaplain at St George's West Church, Edinburgh.
- D.45, D.46 March 1968.

Principally *re* student participation in university government/student representation at Edinburgh, Leicester and British universities generally.

2 folders.
- D.47 May 1968.

Principally *re* student participation in university government/student representation at Edinburgh and other British universities (University of Birmingham at Aston, London School of Economics).

University of Edinburgh

- D.48-D.51A June 1968.
- D.48 Papers *re* student representation at Edinburgh and the conduct of the *Student* newspaper.
- D.49 Correspondence and papers *re* special meeting of the Committee of Vice-Chancellors and Principals (CVCP), Downing College Cambridge, 14-16 June 1968.
- D.50 Miscellaneous papers *re* student troubles, possibly related to CVCP meeting.
- D.51 'A Proposal for a Study of the Universities of Edinburgh and Manchester' by Tom Burns and Peter Worsley.
- See also D.194.
- D.51A 'Student Problems in Edinburgh and Beyond'. Address to the General Council of the University of Edinburgh, 26 June 1968. See also G.112, G.113.
- Printed booklet of Address with manuscript notes for a speech by Swann enclosed. Swann may have been using this address as background material for a speech on another university occasion.
- D.52-D.54 July 1968.
- D.52 Correspondence *re* student discipline, student participation and criticism of the universities by Edward Short MP, Secretary of State for Education; promotion addresses for Edinburgh Arts and Science graduates.
- D.53 Papers circulated by Committee of Vice Chancellors and Principals *re* 'Leeds Sit-In - June 25th-28th, 1968' and meeting between representatives of the CVCP and the officers of the National Union of Students.

University of Edinburgh

- D.54 'The Student Protest Movement - particularly in Germany', a memorandum by 14 British University Chaplains who took part in a European Chaplains Conference in Germany in June 1968; and paper by Tom Burns on 'The Revolt of the Privileged'.
- D.55 September 1968.
- Correspondence and papers from the Committee of Vice Chancellors and Principals (CVCP) and the University of Glasgow *re* student troubles; transcript of BBC interview with Swann on scientific manpower which touches on student unrest.
- D.56, D.57 October 1968.
- D.56 Correspondence and papers *re* student participation, the *Student* newspaper, etc.
- D.57 Paper circulated by the CVCP *re* the ' "Student Unrest" at the University of Keele'.
- D.58-D.60 November 1968.
- D.58 Correspondence and papers *re* Edinburgh affairs including letter from new Rector, the broadcaster Kenneth Allsop and 'Address to Students of Department of Civil Engineering and Building Science by Prof. A.W. Hendry, 29th November, 1968'.
- D.59 Minutes of a special meeting of the CVCP, University of London, 13 November 1968, and papers *re* London School of Economics circulated to members of the Committee.
- D.60 Correspondence and papers *re* meeting of the Principals of Universities of Scotland, 28 November 1968.

University of Edinburgh

- D.61 December 1968.
- Includes House of Commons Select Committee on Education and Science Minutes of Evidence on Student Relations, Policy Statement on Student Participation in University Affairs of the Association of University Teachers Council and manuscript notes of ?talk by Swann to student groups.
- D.62-D.69 'Student Representation'. Contents of Swann's folder so inscribed divided into eight for ease of reference. December 1968 - May 1969 and n.d.
- D.62, D.63 Replies received from Universities to the Secretary of the Committee of Vice Chancellors and Principals letter of 3 December 1968 on the subject of student participation.
- 2 folders.
- D.64 Papers *re* student affairs at Bristol, City and Dundee Universities, December 1968 - February 1969.
- D.65-D.68 Correspondence and papers *re* student participation in university government at Edinburgh, January - May 1969 and n.d.
- 4 folders.
- D.69 Miscellaneous papers including letter from Rector, Kenneth Allsop and manuscript draft of letter from Swann addressed 'Dear Chairman', probably Chairman of the Committee of Vice Chancellors and Principals, March 1969 and n.d.
- D.70-D.102 General correspondence and papers *re* student affairs, 1969.
- D.70-D.76 January 1969.
- D.70 Drafts and copies of report of the Students' Representative Council Representation Commission.
- One of the copies of the Report is annotated by Swann.

University of Edinburgh

- D.71-D.73 Correspondence and papers *re* student representation at Edinburgh.
3 folders.
- D.74-D.76 Correspondence and papers *re* student affairs at other British universities
and in Scotland generally.

The other universities represented are Birmingham, St Andrews, Strathclyde
and the London School of Economics.

3 folders.
- D.77-D.81 February 1969.
- D.77, D.78 Correspondence and papers *re* student representation at Edinburgh.
2 folders.
- D.79 Correspondence and drafts of possible statement by the Senate on the
proposals put forward by the Students' Representative Council on the subject
of student representation. Found clipped together.
- D.80 Papers *re* visit of the Scottish Sub-Committee of the House of Commons
Select Committee on Education and Science to the University of Edinburgh,
10 February 1969.
- D.81 Correspondence and papers *re* student affairs at other Scottish universities.

The other universities represented are Aberdeen, Dundee, Heriot-Watt,
Stirling and Strathclyde.
- D.82-D.86 March 1969.
- D.82 Correspondence and papers *re* student representation at Edinburgh.
- D.83-D.85 Contents of Swann's folder divided into three for ease of reference:
correspondence with Vice Chancellors of universities in England, Wales and
Northern Ireland *re* student representation. See also D.90.

University of Edinburgh

- D.83 Birmingham, Bradford, Bristol, Durham, East Anglia, Essex and Exeter.
- D.84 Lancaster, Leeds, Leicester, Manchester, Newcastle, New University of
Ulster and Nottingham.
- D.85 Queen's University Belfast, Southampton, Surrey, Sussex, University College
of Wales Aberystwyth, University of Wales Institute of Science and
Technology and Warwick.
- D.86 Papers *re* student affairs in Scottish universities generally.
- D.87 April 1969.

Principally *re* student representation in Scottish universities.
- D.88-D.90 May 1969.
- D.88, D.89 Correspondence and papers *re* student representation at Edinburgh.

2 folders.
- D.90 Correspondence and papers *re* student affairs at English and Scottish
universities.

Includes Swann's summary for Scottish Principals of the information he had
gathered about student representation in English universities. See D.83-
D.85.
- D.91, D.92 June 1969.
- D.91 Correspondence and papers *re* student affairs at Edinburgh.
- D.92 Committee of Vice-Chancellors and Principals papers on 'student matters'
and 'staff and students'.

University of Edinburgh

- D.93-D.95 July 1969.
- D.93 Note by the Principal and Secretary on Sir William Murrie's Proposals for Student Representation in Court Business.
- D.94 Promotion Address to Graduates of the Faculty of Arts by Professor A.A. Parker.
- D.95 Committee of Vice-Chancellors and Principals paper 'Summary of replies to a questionnaire on student membership of university committees'.
- D.96, D.97 August 1969
- D.96 Paper *re* student representation in Court Business.
- D.97 Judgement in the London School of Economics and Political Science Appellate Tribunal, and in the matter of: Robin Blackburn, an Assistant Lecturer at the School.
- Circulated by the Director of the London School of Economics following a request from the Secretary of the Committee of Vice-Chancellors and Principals.
- D.98 September 1969.
- Includes papers *re* student representation.
- D.99, D.100 October 1969.
- Include papers *re* student representation at Edinburgh and (one paper only) St Andrews.
- 2 folders.

University of Edinburgh

- D.101, D.102 November 1969.
- Principally *re* student representation at Edinburgh and (one paper only) Glasgow.
- 2 folders.
- D.103-D.127 General correspondence and papers, 1970.
- D.103-D.106 January 1970.
- D.103 Principally *re* student occupation of the Appointments Office.
- D.104 Papers *re* student occupation of the Appointments Office. Found clipped together.
- D.105 Copy of Report of the Working Party on the Formation of a Students' Association.
- Sent to Swann by the Senior President of the Students' Representative Council.
- D.106 Report on a Visit to English Universities (Newcastle; Leeds; Manchester; UMIST, Manchester; Liverpool; Birmingham; Bristol).
- Relates to student facilities.
- D.107, D.108 February 1970.
- Re* matters arising from student occupation of the Appointments Office.
- 2 folders.
- D.109-D.114 March 1970.
- Re* matters arising from student occupation of the Appointments Office, the issue of student files, and an attempted occupation of Old College.
- 6 folders.

University of Edinburgh

- D.115-D.117 April 1970.
- D.115, D.116 Principally *re* matters arising from the student occupation of the Appointments Office and 'A public discussion in the form of a symposium on the University in Society ...'.

2 folders.
- D.117 Students' Representative Council papers.
- D.118 May 1970.

Principally *re* matters arising from the student occupation of the Appointments Office.
- D.119 June 1970.
- D.120 July 1970.

Principally *re* consideration of disciplinary procedures.
- D.121-D.123 August 1970.
- D.121 'How totalitarian is the new German university? In many Faculties freedom of research and teaching has already been done away with' by Ernst Topitsch. Reprint from *Die Welt*, 18 April 1970 (translated by the Department of German).
- D.122 Committee of Vice-Chancellors and Principals Questionnaire on 'Student participation in university decision-making bodies as at the beginning of the session 1970/71'.
- D.123 Two papers handed out by Black Panthers at a meeting.

University of Edinburgh

- D.124 October 1970.
- Principally *re* visit of the Brazilian Ambassador to give a public lecture at the university.
- D.125, D.126 November 1970.
- D.125 *Re* report on Senatus Committee on Discipline, the Composite Fee Disbursement Committee and the 'SRC/Union' issue.
- D.126 *Re* issue of university magazine *Student* containing criticisms of administrative and academic staff by the Rector and the Rector's Assessor. See also D.127, D.130.
- D.127 December 1970.
- Includes 'Formal Note of Complaint to the Court by the Principal, on behalf of Members of the Administration and Academic Staff'.
- Relates to criticisms in *Student*. See also D.126, D.130.
- D.128-D.146 'UNIV S.A.'. Contents of Swann's box folder so inscribed divided into nineteen for ease of reference: correspondence and papers, 1970-1971.
- Principally *re* criticism of the University's South African investments which led to a call by the Students' Representative Council for Swann's resignation.
- D.128 March 1970.
- One letter only, 4 March.
- Includes reference to student troubles in general but not to any question relating to South Africa.
- D.129 November 1970.
- Re* possible candidates for co-option on the Court.
- Papers include list of members 1970-1971 of European Communities Studies Group.

University of Edinburgh

- D.130, D.131 December 1970.
- D.130 *Re* issue of university magazine *Student* containing criticisms of administrative and academic staff by the Rector and the Rector's Assessor. See also D.126, D.127.
- D.131 *Re* University's South African investments and apartheid questions.
- Includes carbon of letter from Swann to the South African industrialist Harry Oppenheimer asking advice about the University's South African investments. For Oppenheimer's reply see D.132.
- D.132-D.134 January - February 1971.
- D.132, D.133 *Re* University's investments South African investments and apartheid questions.
- 2 folders.
- D.134 Papers for 4th Ordinary meeting of the Students' Representative Council, 12 January 1971.
- D.135, D.136 Undated papers.
- Principally Swann's manuscript notes.
- 2 folders.
- D.137 'University of Edinburgh Trusts. Valuation, 30th October 1970'. Bound in card covers.
- D.138-D.141 Correspondence and papers found loose at front of University of Edinburgh Trusts valuation, November-December 1970.
- 4 folders.

University of Edinburgh

- D.142, D.143 Press cuttings.
2 folders.
- D.144-D.146 Duplicated and printed background material.
3 folders.
- D.147-D.155 General correspondence and papers, 1971.
- D.147 January 1971.

Includes Committee of Vice Chancellors and Principals' Summary of Information on 'Student Participation in University Councils, Courts (Scotland) and Senates, or comparable bodies'.
- D.148 February - March 1971.

Includes 'extract from a recent radio discussion' sent to Swann by the Rector, Kenneth Allsop.

The discussion features Jack Straw, President of the National Union of Students.
- D.149 May 1971.
- D.150 July - August 1971.
- D.151 October 1971.

Includes newspaper cuttings *re* launch of a campaign for a student Rector.
- D.152, D.153 November 1971.
- D.152 Principally *re* the election of Jonathan Wills as the university's first student Rector.

Includes newspaper cuttings.

University of Edinburgh

- D.153 *Re* disruption of the Plessey Lecture.
- D.154, D.155 December 1971.
- Principally *re* matters arising from disruption of the Plessey Lecture, the new student Rector and the university magazine *Student*
- Include press cuttings.
- 2 folders.
- D.156, D.157 'UNIV'. Contents of Swann's folder divided into two for ease of reference: correspondence and papers, November-December 1971.
- D.156 'Report on Tour of Overseas Universities' by A.G. Ancaster.
- D.157 Papers *re* meetings of University Court and National Union of Students 'Day of Action'.
- Includes 'Fight Thatcher' poster.
- D.158-D.160 Correspondence and papers *re* formulation of university drugs policy, April - October 1971.
- 3 folders.
- D.161-D.175 General correspondence and papers, 1972.
- D.161-D.163 January 1972.
- Papers *re* conduct of Court business, membership of Court and Rector's address.
- 3 folders.
- D.164, D.165 February 1972.
- Include papers *re* student occupation of Old College.
- 2 folders.

University of Edinburgh

- D.166 Undated papers *re* student occupation of Old College, including manuscript draft by Swann 'The University's Response'.
- D.167, D.168 March 1972

 Re matters arising from student occupation of Old College.

 2 folders.
- D.169, D.170 April 1972.
- D.169 *Re* matters arising from student occupation of Old College.

 Includes poster advertising general meeting of students.
- D.170 *Re* 'present trouble' at the University of Lancaster.
- D.171 May - June 1972.

 Includes typescript of Swann's speech to the General Council, 28 June.
- D.172 October 1972.

 Includes minute of meeting of the Principals of the Scottish Universities.
- D.173, D.174 November 1972.
- D.173 Includes papers *re* student demonstration at the University of Stirling during a visit by the Queen.
- D.174 Includes election literature for Edinburgh student Gordon Brown's successful candidature as Rector in succession to Jonathan Wills.

University of Edinburgh

- D.175 December 1972.
- Notice of address by the Rector at a general meeting of students and paper by the Rector and the Rector's Assessor on the election of a new Principal.
- Paper circulated by the Principal of University of Stirling *re* 'Matters of Current Concern' at the University.
- D.176-D.189 General correspondence and papers, 1973.
- D.176 January - February 1973.
- Includes papers *re* proposed Students' Association.
- D.177 March - April 1973.
- Includes papers *re* proposed disassociation of the Chairmanship of the Court from the office of Rector.
- D.178 May 1973.
- Includes papers *re* proposed legal action by the Rector against the University and the Commonwealth Universities Conference (see D.179-D.189).
- D.179-D.189 Eleventh Quinquennial Congress of the Universities of the Commonwealth, Edinburgh, 11-18 August 1973.
- Gordon Brown, the student Rector of the University of Edinburgh took the lead in objecting to the attendance at the Congress of the delegation from the University of Rhodesia and observers from South African universities which were former members of the Association of Commonwealth Universities (ACU).
- D.179-D.186 'Replies to Letter addressed to Ministers of Education of Commonwealth Countries'. Contents of Swann's folder so labelled divided into eight for ease of reference.
- The letter was written by Swann in respect of activities by Gordon Brown as part of the campaign against the Rhodesian and South African presence at the Congress. The contents of the folder comprised a wider range of correspondence and papers about the Congress than its title indicated. A copy of Swann's letter was not found.

University of Edinburgh

- D.179-D.181 Replies to Swann's letter, correspondence with Association of Commonwealth Universities, Vice-Chancellors of Commonwealth universities and others, including photocopies sent to Swann by the ACU, March - July 1973.
- 3 folders.
- D.182-D.186 Correspondence with the student Rector, Vice-Chancellors and others, copies of correspondence between Vice-Chancellors and National Union of Students, including photocopies sent to Swann by the ACU, newspaper cuttings etc, March-April 1973. Papers found clamped together.
- 5 folders.
- D.187 Miscellaneous papers *re* Association of Commonwealth Universities, campaign against Rhodesian and South African participation in the Congress, etc. 1971, 1973.
- Includes 'Graduation Address by Dr G.R. Bozzoli, Vice-Chancellor of the University of the Witwatersrand, 24th April 1971'.
- D.188, D.189 Programme, list of delegates, information, invitation cards etc *re* Congress, July, August 1973.
- 2 folders.
- D.190-D.199 Undated papers.
- A significant quantity of undated material relating to student troubles was found in some disorder. The suggested dating is very tentative.
- D.190, D.191 ? 1968.
- D.190 Association of University Teachers Press Release 'AUT and NUS in talks on Student Demands'. Attached paper is dated 'October 1962' and described as 'obviously much out of date'.
- D.191 Papers *re* student participation, *Student* magazine etc., including Swann's manuscript notes and drafts.
- Comments by Aubrey [Manning] on a draft speech by Swann on an ethnological topic were found with these papers and are retained here.

University of Edinburgh

- D.192 ?1968-1969.
- Includes papers *re* student participation and a discussion led by the Chancellor, Prince Phillip on 'The aims and methods of university education'.
- D.193 ?1969.
- Papers *re* Medical Students Council and student representation in Court business.
- D.194-D.196 ?1970.
- D.194 Includes papers *re* Court business and Social Science Research Council Project on Edinburgh and Manchester Universities.
- D.195 Includes Swann's manuscript notes on the structure of university government.
- D.196 Includes papers *re* disciplinary matters and Swann's manuscript notes and drafts.
- D.197, D.198 ?1971-1973.
- D.197 Includes Swann's manuscript notes *re* Court business.
- D.198 Includes papers *re* students' association and student elections.
- D.199 N.d.
- Includes paper on student representation on the Court by John Crofton.
- D.200-D.224 Newspaper cuttings, 1967-1973.
- D.200 1967.

University of Edinburgh

D.201-D.206	1968. 6 folders.
D.207-D.209	1969. 3 folders.
D.210-D.222	1970. 13 folders.
D.223	1971-1973.
D.224	N.d.
D.225-D.246	Printed and duplicated background material.
D.225	University of Birmingham. <i>Redbrick</i> student newspaper, 5 March 1969.
D.226, D.227	University of Bristol.
D.226	<i>Participation, Disruption and Moderation. An Account of recent staff-student relations in the University</i> , University of Bristol, May 1969.
D.227	<i>Nonesuch</i> student newspaper, 5 May 1972.
D.228, D.229	University of Cambridge.
D.228	<i>The 1/- Paper</i> , Cambridge, 13 February 1970.

/...

University of Edinburgh

- /... Front page article calls for a 'Free the Greek people from Fascism' demonstration at the Garden House Hotel at the end of a 'Greek Week' in Cambridge.
- D.229 'Report of the Sit-in in February 1972 and its Consequences', *Cambridge University Reporter*, 14 February 1972.
- D.230-D.239 University of Edinburgh.
- D.230-D.235 Examples of *Student* magazine with annotation, underscoring and marginal emphasis by Swann. October - December 1971.

6 folders.
- D.236 *Student* magazine, 3 May 1973.

With front page headline 'Swann goes'.
- D.237 *The Pigpen of Babylon*. Published by Edinburgh University Socialist Society. n.d. [1970].
- D.238 'Student criticism of Edinburgh University as voiced by the student magazines of the 1820s and 1830s'.

Typescript draft of article, no author, n.d.
- D.239 Papers by Edinburgh University staff H.B. Acton and Arthur Marwick and leaflet on techniques of study published by the Students' Representative Council.
- D.240 University of Lancaster.

Report of the Taylor Enquiry 8th May - 5th July 1972, University of Lancaster, July 1972.

University of Edinburgh

- D.241 London School of Economics.
- 'London School of Economics: End of a Year of Upheaval', *Science*, 20 June 1969. Copy of published article with copy of letter to Editor attached.
- D.242 University of Wales University College of Swansea.
- Report of the Council on Student Participation in College Government, 14 June 1969 and *Newsletter*, September 1969.
- D.243, D.244 University of Warwick.
- D.243 'A Selection of Documents Extracted from Registry Files' [1969].
- The paper is described as a 'Genuine Copy (photostat available for perusal)'.
- D.244 *Report of ... Viscount Radcliffe, G.B.E. as to procedures followed in the University with regard to receiving and retaining of information about political activities of the staff and students*, University of Warwick, 1970.
- D.245, D.246 Other radical or student newspapers.
- D.245 *Berkeley Barb*, 16-22 May 1969.
- D.246 *Red Mole*, 1-15 June 1970.
- D.247-D.254 **UNIVERSITY STAFF CLUB** **1966-1967**
- D.247-D.254 Correspondence and papers *re* management of the Club and staff problems, 1966-1967.
- 8 folders.

University of Edinburgh

D.255-D.265	DEPARTMENT OF FRENCH	1969-1970
D.255-D.265	Correspondence and papers <i>re</i> possible irregularity in examination procedure, 1969-1970. 11 folders.	
D.266-D.274	PERSONNEL AND APPOINTMENTS	1968-1972
D.266-D.268	1968 3 folders.	
D.269, D.270	1969 2 folders.	
D.271, D.272	1970. 2 folders.	
D.273	1971.	
D.274	1972.	

SECTION E

BRITISH BROADCASTING CORPORATION

E.1-E.994

Swann was appointed by the Prime Minister Edward Heath Governor and Chairman of the BBC from 1 January 1973 in succession to Lord Hill of Luton, serving until July 1980.

As a distinguished biologist and university administrator Swann had little direct broadcasting experience. He had, however, appeared on radio and television in scientific programmes and served as a member of the BBC's Scientific Consultative Group. As BBC Chairman Swann made it clear he would not be taking a back seat role. Rather he would 'be in the front seat alongside the Director General ...doing the map-reading and deciding where we will go'. He worked successfully with two Director-Generals, Charles Curran whom he inherited from his predecessor and Ian Trethowan who continued under his successor, George Howard, and took a leading role in the handling of the challenges faced by the BBC during his period of office including public concern over the social effects of television, financial stringency required by Government economic policy and political tensions with Government over such matters as the reporting of events in Northern Ireland. His Chairmanship of the BBC was also marked by a major Committee of Inquiry into the future of broadcasting in Britain chaired by an academic colleague, Lord Annan, Provost of University College London.

Swann's BBC papers, which were found in considerable disorder, consist of both internal BBC papers and external papers relating to some aspect of the BBC's activities or broadcasting more generally, either sent to him or requested by him for information. The extensive notes and drafts in Swann's own hand are evidence of his role in the preparation of key policy documents, particularly in relation to his fellow Governors and to Government. Swann's public lectures as BBC Chairman are presented with the rest of his public and invitation lectures in Section G. His contributions to House of Lords debates on broadcasting and the BBC are documented in Section F.

Swann's BBC papers are presented as follows:

E.1-E.750	GENERAL CORRESPONDENCE AND PAPERS
E.751-E.784	PERSONNEL AND APPOINTMENTS
E.785-E.915	PRESS COVERAGE
E.916-E.994	BACKGROUND MATERIAL

British Broadcasting Corporation

E.1-E.750	GENERAL CORRESPONDENCE AND PAPERS	1963-1990
E.1-E.5	Correspondence and papers <i>re</i> Swann's appointment as Chairman of the BBC (announced December 1972), re-appointments, conditions of service etc., 1972-1980.	
	5 folders.	
	See also E.793.	
E.1	1972-1973.	
E.2	1976.	
E.3	1978.	
E.4	1979.	
E.5	1980.	
E.6	'List of Board of Management and Private 'A' Staff as at 1st January 1973'.	
E.7	'Lance Thirkell on Public Service Broadcasting: Some Aims and Problems'. Copy of one of a number of versions of a talk which Thirkell used to deliver to trainee television producers when he was Controller, Staff Training and Appointments, sent to Swann with covering letter, 23 January 1973.	
E.8	Papers <i>re</i> Colloquy on 'Programmes about Industry', 25 January 1973.	
E.9	Letter from Swann to Colin Shaw, Chief Secretary, with list of 17 'Miscellaneous requests in no particular order of importance', 29 January 1973.	
	In his letter Swann wrote 'Let me hasten to say there is no particular urgency, and it is mostly a question, I think, of somebody extracting paper for me to look at'.	

British Broadcasting Corporation

- E.10-E.22 Papers relating to various aspects of BBC policy and activities, sent to Swann for information, possibly as a result of his letter to Shaw of 29 January 1973, 1963-1972.
- E.10 BBC News and Current Affairs Principles and Practice, 1970.
- Swann specifically asked for guidelines on Current Affairs in his letter of 29 January 1973.
- E.11-E.15 BBC Advisory Group on the Social Effects of Television. Notes of meetings, February 1971 - December 1972.
- Swann specifically asked for minutes of the last few meetings of the Advisory Group on the Social Effects of Television in his letter of 29 January 1973.
- E.11 6th and 7th February 1971; 23rd March 1971.
- E.12 30th June 1971; 29th September 1971; 24 th November 1971.
- E.13 21st January 1972; 29th March 1972.
- E.14 13th July 1972; 28th September 1972.
- E.15 22nd November 1972; 13th December 1972.
- E.16 Notes of colloquies attended by Governors and Senior Management, 4 November 1971 and 10 February and 20 July 1972.
- The Chairman (Lord Hill) said that the colloquy of 4 November 1971 'was intended to provide opportunity of full and frank discussion of criticisms which fairly or unfairly, were being levelled against the BBC, especially in the areas of taste, violence and sex'. The subject of the February 1972 colloquy was taste and standards in programmes and the subject of the July 1972 colloquy was change and stability. The colloquies are specifically mentioned in Swann's letter of 29 January 1973.

British Broadcasting Corporation

- E.17 'Memorandum from the Nationwide Festival of Light and BBC's Reply', 6 April 1972.
- The memorandum from the Nationwide Festival of Light Delegation to the BBC was submitted to the BBC Chairman (Lord Hill) and the Director General, Charles Curran following a meeting at Broadcasting House on 1 December 1971.
- E.18 Note by the Chairman (Lord Hill), with copy of a document prepared by Nicholas Ridley MP as a result of his detailed investigation into the handling of controversial material by the BBC, 10 October 1972.
- E.19 Photocopy of Ridley's document, with marginal emphasis by Swann.
- E.20 'Broadcasting in Wales'. A Paper by Dr Glyn Tegai Hughes, National Governor for Wales, circulated 26 October 1972.
- E.21 Transcript of BBC Radio 3 programme 'The Communicators'. Transmitted 21 December 1972.
- This was specifically requested by Swann in his letter of 29 January 1973.
- E.22 Miscellaneous papers, 1963, 1969, 1971, 1972 and n.d.
- E.23-E.30 'The BBC and the Future'. Series of papers prepared under this heading, August 1972 - January 1973.
- The origin of this series of papers was explained to Swann in a note from Colin Shaw, Chief Secretary, 11 October 1973. See E.101.
- E.23 'The BBC and the Future Paper II'. With note by Charles Curran, Director-General, 3 August 1972.
- Curran explained in his introductory note that 'During the Colloquy on 20th July [1972], it was agreed that a paper should be prepared for the Board meeting on 10th August, setting out the ground which might be covered in any statement of the BBC's attitude towards developments in broadcasting during the next ten years'.
- See E.16 for note of 20 July 1972 Colloquy.

British Broadcasting Corporation

- E.24 ' "The BBC and the Future" - Paper IV The Control of Broadcasting'. With note by Colin Shaw, Secretary, 28 September 1972.
- E.25 ' "The BBC and the Future" - Paper V Public Service Broadcasting'. A paper by Colin Shaw, Secretary, 11 October 1972.
- E.26 ' "The BBC and the Future" - Paper IV The Control of Broadcasting Second Draft'. With note by Colin Shaw, Secretary, 25 October 1972.
- E.27 ' "The BBC and the Future" - Paper VI'. With note by Colin Shaw, Secretary, 26 October 1972.
- The sixth paper in the series was prepared by H.P. Hughes, Director of Finance under the title 'Financing of the BBC Part I'.
- E.28 ' "The BBC and the Future" - Paper VIII The BBC's Radio Services', 21 November 1972.
- E.29 ' "The BBC and the Future" - Paper IX BBC Television'. With note by Colin Shaw, Chief Secretary, 11 January 1973.
- E.30 ' "The BBC and the Future" - Paper VI Financing the BBC Part II Forecast for the ten years ending 31 March 1982'. Paper by H.P. Hughes, Director of Finance with note by Director-General, Charles Curran, 25 January 1973.
- E.31 Miscellaneous correspondence, January, February 1973.
- E.32 'Schedule of Staff in Posts graded MP7 and above' Circulated with note by J.A. Norris, Assistant Secretary, 13 February 1973.
- E.33 'The BBC over the next three years'. A note by George Campey, Head of Publicity, 16 February 1973.

British Broadcasting Corporation

- E.34 Analysis of the last House of Commons' Division on the televising of Parliament, sent to Swann by Colin Shaw, Chief Secretary, dated '27.2' [?1973 or later]. Found with 1973 papers.
- E.35 Letter from Harold Evans, Editor of the *Sunday Times*, with copy of the newspaper's poll on permissiveness, 28 February 1973.
- E.36 'Note on Meeting between the Chairman and Mr Donald Maitland, Chief Press Officer at No.10 Downing Street, 16th February 1973', 1 March 1973.
- E.37 'Note by the Chairman on a meeting [20 March 1973] with Mr Harold Wilson and Mr John Grant', 21 March 1973.
- Wilson was Leader of the Opposition and Grant the Shadow Minister on Broadcasting.
- E.38 'Note by the Chairman on a talk with Mrs [Caroline] Heller, 20th March 1973', 22 March 1973.
- Mrs Heller had been commissioned to write a book on the structure of broadcasting.
- E.39 Copy of 'Professor Stuart Hood's Inaugural Lecture Royal College of Art, 26th March 1973'.
- The topic of Hood's lecture was 'the role of film and television in our society'.
- E.40 Report by John Grist, Controller, English Regions, for 1972, with note by Kenneth Lamb, Director of Public Affairs, 29 March 1973.
- E.41 'The BBC and Local Television'. Paper by Colin Shaw, Chief Secretary, 11 April 1973.
- See also E.47

British Broadcasting Corporation

- E.42 Audience Research Report ' "Till Death Us Do Part" As Anti-Prejudice Propaganda. A study of the relationships between viewing the series, perceptions of the Garnett family and attitudes such as authoritarianism and racial prejudice', March 1973. With covering note by Kenneth Lamb, Director, Public Affairs, 13 April 1973.
- See also E.70.
- E.43 'Local Radio'. Paper by Ian Trethowan, Managing Director, Radio, with note by Colin Shaw, Chief Secretary, 25 April 1973.
- E.44 'Development in the English Regions'. Note by Kenneth Lamb, Director, Public Affairs, 3 May 1973.
- E.45 'Extract from [BBC] Midweek [Programme]', 9 May 1973.
- The extract is a transcript of an interview with Hans Eysenck, Professor of Psychology, University of London, Institute of Psychiatry.
- E.46 'Establishment Statistics as at 24 March 1973'. With note by J.A. Norris, Assistant Secretary, 15 May 1973.
- E.47 'The BBC and Local Television'. Paper by Colin Shaw, Chief Secretary, 17 May 1973.
- See also E.41.
- E.48 BBC Advisory Group on the Social Effects of Television. Minutes of a meeting, 23 May 1973.
- E.49 'Note on Radio Finances' by Ian Trethowan, Managing Director, Radio, 30 May 1973.
- E.50 'BBC and ITV Costs'. Paper from H.P. Hughes, Director of Finance, 31 May 1973.

British Broadcasting Corporation

- E.51 'Television Growth 1962/3 - 1972/3'. Note sent to Swann by Huw Wheldon, Managing Director, Television, 31 May 1973.
- Folder includes Swann's letter of 10 May 1973 requesting information.
- E.52 'The Vagotonicity of Violence: Biochemical and cardiac responses to violent film and television programmes' by Michael Carruthers and Peter Taggart, May 1973.
- E.53 'Frequencies for Sound Broadcasting'. Paper by J. Redmond, Director of Engineering with note by Colin Shaw, Chief Secretary, 1 June 1973.
- E.54 'Development of Local Radio'. Paper by Ian Trethowan, Managing Director, Radio, with note by Colin Shaw, Chief Secretary, 1 June 1973.
- E.55 'Community Broadcasting'. Note by BBC Governor George Howard, written for the Board of Governors at Swann's suggestion, 7 June 1973.
- E.56 Audience Research Bulletin No. 963.
- Relates to viewing and listening in the week 9 - 15 June 1973.
- E.57 'The Use and Abuse of Unobtrusive or Concealed Equipment'. BBC General Advisory Council paper by the Director General, Hugh Greene, 27 June 1967, sent to Swann by the Director General, Charles Curran, 13 June 1973.
- Folder also includes 'Copy of Extract from G.A.C. Minutes of 12 July 1967' and Curran's own paper on 'Use of Concealed Recording Equipment to Obtain Programme Material', 27 June 1973.
- E.58 Board of Management. Minutes of a meeting, 18 June 1973.
- E.59 'M.D.R. [Managing Director, Radio]'s Management Meeting'. Minutes of a meeting, 19 June 1973.

British Broadcasting Corporation

- E.60 'Historical Documentary Programmes: The Truth Game. A Paper by Mr C.P. Hill', 21 June 1973.
- E.61 'Report by [Ian Trethowan] Managing Director, Radio for 1972-73', with covering note by Colin Shaw, Chief Secretary, 26 June 1973.
- E.62 'The BBC's Correspondence with Viewers and Listeners'. Note by Kenneth Lamb, Director, Public Affairs, 28 June 1973.
- E.63, E.64 Papers *re* estimates for the five years ending 31 March 1978, June 1973.
2 folders.
- E.65 Miscellaneous correspondence and papers, June 1973.
- E.66-E.69 Papers *re* dispersal of Educational Broadcasting, June - October 1973.
4 folders.
- E.70 'Audience Research Department Report: "Till Death Us Do Part" ', with note by Tom Morgan, Controller, Information Services, 4 July 1973.

See also E.42.
- E.71 'Draft Letter from Mr Longbottom to Sir Michael Swann', 6 July 1973.

Relates to violence on television. Longbottom was chairman of the BBC Advisory Group on the Social Effects on Television.
- E.72 News and Current Affairs Meeting. Minutes of a meeting, 20 July 1973.
- E.73 'Natural History, Biology and Science Documentation'. Letter from the Oxford zoologist, N. Tinbergen to Swann 'jotting down some critical comments on this subject', 22 July 1973 with Swann's reply, 26 July 1973.

British Broadcasting Corporation

- E.74 'Establishment Statistics as at 23 June 1973'. Circulated with note by J.A. Norris, Assistant Secretary, 27 July 1973.
- E.75 'The BBC in Scotland'. Memorandum from the Broadcasting Council for Scotland to Committee on Broadcasting Coverage, July 1973.
- E.76-E.79 'The BBC in Wales'. Memorandum from the Broadcasting Council for Wales to Committee on Broadcasting Coverage, July 1973.
- 4 folders.
- E.80 Audience Research Report 'The Relative Standing of the BBC News and ITN [Independent Television News], July 1973.
- E.81-E.88 'Apology Rumpus'. Contents of Swann's folder so inscribed divided into eight for ease of reference: correspondence, press-cuttings, programme transcripts etc., July, August 1973.
- The papers relate to BBC Television programme 'The People Talking - A Question of Confidence', broadcast 15 July 1973. In the programme members of the public were invited to put their views on the function and value of Parliament to six of its members. Swann subsequently apologised to the MPs expressing the regret of the BBC Governors that the MPs had been 'put in the dock' and that some of the other participants had refused to 'conform to the accepted limits of civilised and rational debate'. Swann's apology was itself a source of controversy within the BBC amongst programme makers and the Association of Broadcasting Staff.
- E.89 ' "A Question of Confidence" The BBC and the Politicians'. Paper possibly written for BBC General Advisory Council, no author or date but latest bibliographical reference 10 August 1973.
- E.90 Miscellaneous correspondence and papers, July, August 1973.
- E.91, E.92 'Committee on Broadcasting Coverage: The English Regions'. Joint Submission to the Committee on Broadcasting Coverage by the Chairmen of the English Regional Advisory Committees, circulated with covering note by J.A. Norris, Assistant Secretary, 9 August 1973.
- 2 folders.

British Broadcasting Corporation

- E.93 'Editorial Control'. Paper with no identified authorship, 10 August 1973.
- E.94 'Committee on Broadcasting Coverage. First BBC Session 28 August 1973'. Note by Colin Shaw, Chief Secretary, 30 August 1973.
- E.95 'Committee on Broadcasting Coverage Evidence from the Central Agricultural Advisory Committee'. With note by Kenneth Lamb, Director, Public Affairs, 4 September 1973.
- E.96 'The Use of Radio Frequencies for Sound and Television Broadcasting in the United Kingdom Draft Paper for the General Advisory Council'. With note by Kenneth Lamb, Director, Public Affairs, 20 September 1973.
- E.97 'M.D.R.[Managing Director, Radio]'s Management Meeting'. Minutes of a meeting, 25 September 1973.
- E.98 Miscellaneous correspondence and papers, September - November 1973.
- E.99 BBC Advisory Group on the Social Effects of Television. Minutes of a meeting, 3 October 1973.
- E.100 Radio Weekly Programme Review Board. Minutes of a meeting, 10 October 1973.
- E.101, E.102 Note by Colin Shaw, Secretary, with papers *re* Board of Governors, 11 October 1973.
- Shaw's note explains why the series of papers known as 'The BBC and the Future' were prepared. See E.23-E.30.
- 2 folders.
- E.103 'Children's Viewing of Television after 9.00 P.M.', Note by Tom Morgan, Controller, Information Services, 11 October 1973.

British Broadcasting Corporation

- E.104 'Report on Senior Management Conference Uplands 37: 1st -12th October 1973'. Note by G.W.M. Cockburn, 25 October 1973.
- E.105 Copy of letter from Charles Curran, Director General to Robert Runcie, Bishop of St Albans, 29 October 1973.
- Curran thanks Runcie for sending a copy of 'Broadcasting, Society and the Church' and comments in particular on those passages which postulate 'a fundamental change of attitude of broadcasters, as expressed by successive Directors General towards the Christian Faith'.
- E.106 Correspondence between Swann and Walter Perry, Vice-Chancellor, Open University *re* possible visit by Swann to the Open University, 14 November 1973 - 4 April 1974.
- E.107 'BBC Audience Research - Past, Present and Future'. Note by Kenneth Lamb, Director, Public Affairs, 23 November 1973.
- E.108 Draft Labour Party Report on Communications, November 1973.
- E.109 BBC Science Consultative Group. Note of a meeting, 9 November 1973, forwarded to Swann by Kenneth Lamb, Director, Public Affairs, 18 December 1973.
- E.110 'The Provision of Transcripts'. Note on BBC policy by Tom Morgan, Controller, Information Services, forwarded to Swann, 21 December 1973.
- E.111 Miscellaneous correspondence and papers, December 1973.
- E.112-E.116 'M.M.S. BBC Longer term papers'. Contents of Swann's folder so inscribed divided into five for ease of reference: manuscript notes and papers, correspondence, press-cuttings. etc, 1973, 1976-1977 (bulk 1976-1977).
- Includes papers *re* BBC bureaucracy, coverage of Chile, public perception of the BBC; consumer programmes and BBC News.

British Broadcasting Corporation

- E.117 Papers found clipped together, principally guests lists for dinner parties at Broadcasting House and similar occasions, 1973 - 1980.
- E.118 Manuscript notes and drafts, etc., n.d.[?1973].
- E.119 'BBC News (Domestic)'. Internal paper on News commissioned by the Director-General, with covering note by John Crawley, Chief Assistant to the Director-General, 4 January 1974.
- E.120 Contents of ring binder: Swann's manuscript diary with press cuttings, 4 January - 27 March 1974.
- E.121 'Licence Fee Negotiations'. Note by Charles Curran, Director-General, 16 January 1974.
- E.122 'Establishment Statistics as at 22 December 1973'. Circulated with a covering note by J.A. Norris, Assistant Secretary, 30 January 1974.
- E.123 Miscellaneous correspondence and papers, January 1974.
- E.124 Audience research figures, television appearances by MPs, January, February 1974.
- E.125 'Staff in Grade A+ Posts (other than controllers and above) and staff on Grade A and MP7 (as at 31 December 1973)'. Circulated with a covering note by J.A. Norris, Assistant Secretary, 1 February 1974.
- E.126 Papers re meeting of BBC General Advisory Council, 6 February 1974.
- E.127 BBC Advisory Group on the Social Effects of Television. Minutes of a meeting, 13 February 1974.

British Broadcasting Corporation

- E.128 National Viewers' and Listeners' Association 10th Anniversary Convention Speech by Mrs Mary Whitehouse, 23 February 1974.
- E.129 Miscellaneous correspondence and papers, February - April 1974.
- E.130-E.133 'Memos Pending'. Contents of folder so inscribed divided into four for ease of reference: carbons of internal memos and letters kept together so that Swann could be 'reminded to chase people up if required'. March 1974 - March 1975.
- E.134 'Annan Committee: BBC Approaches'. Note by Colin Shaw, Chief Secretary, 18 April 1974.
- Lord Annan was appointed by the Government to head a Committee of Inquiry into Broadcasting, with the following terms of reference:
- To consider the future of the Broadcasting Services in the United Kingdom including the dissemination by wire of broadcasts and other programmes and of television for public showing; to consider the implications for present or any recommended additional services of new techniques; and to propose what constitutional, organisational and financial arrangements and what conditions should apply to the conduct of all those services.
- Attached to Shaw's note as an appendix is a reminder of the formal and informal evidence that was submitted to the Committee on Broadcasting 1960.
- See also E.153-E.172, E.173-E.176, E.185, E.189-E.223, E.255, E.256, E.262, E.263, E.266, E.270, E.273, E.274, E.276, E.279, E.280, E.282, E.283, E.294, E.301, E.308, E.317, E.325, E.326-E.328, E.329, E.332, E.342, E.357, E.397-E.405, E.406, E.409, E.420, E.421, E.487, E.797.
- E.135 Programme Correspondence Report for March 1974, 19 April 1974.
- E.136 'Draft Letter from the Chairman to "The Times" ', re criticism of BBC television programme, 21 May 1974.
- E.137 'Note by Chairman on Telephone Calls with Mr Wilson and Mr Short', 31 May 1974.
- 'Note [by the Director-General] of conversations relating to further Poulson enquiries including a reference to Mr Edward Short', 3 June 1974.

British Broadcasting Corporation

- E.138 Miscellaneous correspondence and papers, May, June 1974.
- E.139 Audience Research Bulletin No. 1015.

 Relates to week 1-7 June 1974.
- E.140 'The BBC and the February 1974 General Election (Draft paper for the General Advisory Council)'. With note by Kenneth Lamb, Director, Public Affairs, 4 June 1974.
- E.141 Typescript notes for Swann's remarks at 'Dinner for J.B. Priestley's 80th Birthday', 5 June 1974.
- E.142 Papers *re* visit of Swann to Belfast, 6-7 June 1974.
- E.143 'Summary of First Conference on Industrial Relations: 21/22 Jun 1974'.

 The conference was attended by representatives of the BBC and the Trade Unions.
- E.144 Papers *re* General Idi Amin of Uganda, June 1974.
- E.145 'Relations with the News Media'. Paper on the relations of the Police with the news media, June 1974.

 The author is identified by Swann with a manuscript note 'Alderson' at the head of the first page. John Alderson was the Chief Constable of Devon and Cornwall from 1973.
- E.146 Audience Research Report 'The Coverage of the [February] 1974 General Election Campaign on Television and Radio', June 1974.
- E.147 'The BBC and the February 1974 General Election'. A BBC paper prepared for the General Advisory Council, 2 July 1974.

British Broadcasting Corporation

- E.148 'The B.B.C.'s Coverage of the North-East Corruption Cases'. An extended minute of the North-East Advisory Council's discussion on the treatment of the North-East corruption cases, with covering note, 5 July 1974.
- E.149 Note of 'D.G.'s Meeting with Labour Backbench Communications Committee, Monday, 8 July 1974', 15 July 1974.
- E.150 Minutes of Board Meeting, 18 July 1974.
- E.151 'Note of Telephone Conversation between D.G. and The Chairman on 22nd July 1974'.
- The subject of the conversation was Conservative Party anxieties about three television profiles of the three major UK political parties to be broadcast in August 1974.
- E.152 Miscellaneous correspondence and papers, July 1974.
- E.153-E.172 BBC Memoranda submitted to the Committee on the Future of Broadcasting 1974 (Chairman Lord Annan), July 1974 - October 1975.
- E.153 BBC Memorandum 'A Summary of Development: 1962-1974', July 1974.
- E.154 BBC Memorandum 'Financing the BBC's Home Services', September 1974.
- E.155 BBC Memorandum 'The BBC's Programme Policies', September 1974.
- E.156 BBC Memorandum 'The BBC and its Staff', December 1974.
- E.157 BBC Memorandum 'Education and Broadcasting', January 1975.
- E.158 BBC Memorandum 'Local Radio', January 1975.

British Broadcasting Corporation

- E.159 BBC Memorandum 'Choice in Television', February 1975.
- E.160 BBC Memorandum 'The BBC and Regional Broadcasting', March 1975.
- E.161 Memorandum from the BBC General Advisory Committee, April 1975.
- E.162 Memorandum from the Broadcasting Council for Wales. May 1975.
- E.163 Report of the Advisory Group on the Social Effects of Television, May 1975.
- E.164 BBC Memorandum 'The Structure of the Board of Governors (Submission by the Board)', June 1975.
- E.165 BBC Memorandum 'Engineering', June 1975.
- E.166 Supplementary Information on BBC Memorandum No.IV: 'The BBC and its Staff', July 1975.
- E.167 BBC Memorandum 'BBC Transcript Policy', July 1975.
- E.168 Memorandum from BBC Local Radio Councils, August 1975.
- E.169 Submission from the BBC's Central Agricultural Advisory Committee, August 1975.
- E.170 Memorandum from the BBC Northern Ireland Advisory Council, September 1975.
- E.171 BBC Memorandum 'Broadcasting in the Eighties and Nineties', October 1975.

British Broadcasting Corporation

- E.172 Independent Television Companies Association ITV Evidence to the Annan Committee, March 1975. Found with BBC Memoranda.
- E.173-E.176 Draft BBC Memoranda for Committee on the Future of Broadcasting (Annan Committee), August - October 1974.
- E.173 Draft BBC Memoranda No. IV 'Financing the BBC's Home Services', with note by Colin Shaw, Chief Secretary, 29 August 1974.
- E.174 Draft BBC Memoranda No. IV 'Financing the BBC's Home Services'. With note by Colin Shaw, Chief Secretary, 6 September 1974.
- E.175 Draft BBC Memorandum No.III 'The BBC's Programme Policies', 19 September 1974.
- E.176 Draft BBC Memorandum 'Education and Broadcasting'. With note by Kenneth Lamb, Director, Public Affairs, 18 October 1974.
- E.177 Audience Research Bulletin No.1030. Covers week 14-20 September 1974.
- E.178 'Women in the BBC - One Year Later'. Paper *re* employment of women at the BBC, 14 September 1974.
- E.179 'The Responsibility of the Governors. A Few Thoughts' by Chief Secretary of the BBC, Colin Shaw, 15 September 1974.
- E.180 'Report of the Working Party on Programme Correspondence'. Note by Kenneth Lamb, Director of Public Affairs, with attached report, 20 September 1974.

British Broadcasting Corporation

- E.181 'Record of a Telephone Conversation between Sir Charles Curran and Mr John Tisdall on Friday 27th September, 1974 at 11.00 P.M.'; 'Record of a Telephone Conversation between Sir Charles Curran [BBC Director General] and the Right Hon. Harold Wilson [Prime Minister] on Saturday, 28th September 1974 at 0015 hours'; records of related telephone conversations between Curran and Swann and Curran and the BBC Editor News and Current Affairs, 28 September 1974.
- Relates to political balance within a BBC news bulletin.
- E.182 Miscellaneous correspondence and papers, September 1974.
- E.183 *Paying for TV* by Sir Sydney Caine. Published by the Institute of Economic Affairs, 1968 and sent to Swann by Caine, 4 October 1974.
- E.184 Copies of statements by members of the government *re* broadcasting, BBC pay agreement, 7 and 8 October 1974.
- E.185 'Oral Session with Annan on 7th November'. Note from Chief Secretary, Colin Shaw to Swann, 18 October 1974.
- Relates to telephone conversation with Secretary of the Annan Committee indicating the areas in which Annan was likely to question Swann when he visited the Committee on 7 November. The note is heavily annotated by Swann.
- E.186 Miscellaneous correspondence and papers, October 1974.
- E.187 Copies of correspondence arising from Standing Conference on Broadcasting conference at the University of Keele, October, November 1974.
- E.188 Papers *re* fiftieth anniversary of first educational broadcasting service in the world, October, November 1974.

British Broadcasting Corporation

- E.189-E.223 'Annan material'. Contents of Swann's folder so inscribed divided thirty five for ease of reference: correspondence and papers, November 1974 - November 1977, n.d.
- E.189 Minutes of a News and Current Affairs meeting, 1 November 1974.
- E.190 'Notes on a Paper submitted to the Annan Committee by some Programme Staff working at Kensington House, 21 March 1975, with covering note from Robin Scott, Controller, Development, Television, 11 April 1975.
- E.191 Photocopy of 'Notes on Conversation with Mr Dipak Nandy on 6th May 1975'.
- E.192 'Broadcasting in the UK: An Agenda for Discussion'. The Standing Conference on Broadcasting Evidence to the Committee on the Future of Broadcasting, May 1975.
- E.193 'Analysis of Evidence Submitted to the Annan Committee', 2 June 1975.
The analysis was based on the Annan submissions of 48 different bodies.
- E.194 Letter from B.P. Emmett, Head of Audience Research, enclosing audience estimates by age and class for the main Current Affairs series, 25 June 1975.
- E.195 Report on Senior Management Conference, Uplands 42: 6-17 October 1975'. Note by Tony Ashton, Controller, Staff Training and Appointments, 19 November 1975.
- E.196 Copy of lecture by Sir Geoffrey Cox on 'The Independence of the Broadcaster - Reality or Myth', Victoria University of Wellington, New Zealand, 21 October 1975.
With carbon of Swann's letter requesting a copy, 28 November 1975.

E.197	<i>BBC Record</i> No.99, December 1975. Includes report on BBC memorandum to the Annan Committee <i>Broadcasting in the Eighties and Nineties</i> , published in October 1975.
E.198	'The Relationship between Programme Departments and Programme Services'. Paper by Patrick Ramsay, Controller Programme Services, BBC Television, Fourth International Week of Higher Television Studies, Majorca, 1975. The paper was sent to Swann in response to his expression of interest 'in our approach to the problem of size', 10 December 1975.
E.199	'The Task of Broadcasting News'. BBC General Advisory Council paper, 23 December 1975.
E.200	Two letters <i>re</i> Annan Committee from John Grist, Controller, English Regions, 31 December 1975 and 9 February 1976.
E.201	'List of questions raised by Annan Committee', 7 January 1976.
E.202	Radio Weekly Programme Review Board. Minutes of a meeting, 14 January 1976.
E.203	Miscellaneous papers, January 1976.
E.204	'Revised draft of note for Annan Committee' by Alastair Hetherington, Controller, Scotland, 26 February 1976.
E.205	'News and Current Affairs'. Note by the Board of Governors, 27 February 1976.
E.206	Miscellaneous papers, February 1976.

British Broadcasting Corporation

- E.207 'Summary of Oral Evidence given to the Committee [on the Future of Broadcasting] by the BBC Board of Governors led by the Chairman Sir Michael Swann on Tuesday 14 October 1975 at 2.30 pm'. Final version incorporating Swann's amendments circulated to members of the Committee and sent by the Secretary to the Committee to the Chief Secretary of the BBC, 8 March 1976.
- E.208 Note on 'BBC/ITV Negotiations on Events of Common Interest', by Robin Scott, Controller Development Television, 10 March 1976.
- E.209 Committee on the Future of Broadcasting. Note of an oral session, 11 March 1976.

Swann attended with Colin Shaw, Chief Secretary.
- E.210 Miscellaneous correspondence and papers, March 1976.
- E.211 Note on 'External Investigations, 28 November 1977.
- E.212-E.215 Swann's manuscript notes, n.d.

4 folders.
- E.216-E.223 Duplicated and printed background material.

8 folders.
- E.224 'Background to Complaints by the Labour Party'. Note by the Director-General, Charles Curran, 1 November 1974.

Relate to allegations made against the BBC by Ron Hayward, General Secretary of the Labour Party, at a press conference, 30 October 1974.
- E.225 Manuscript and typescript notes and drafts *re* Board of Governors' response to complaints against the BBC by the National Executive Committee of the Labour Party, 5 November 1974.

British Broadcasting Corporation

- E.226 Television Weekly Programme Review. Note of a meeting, 13 November 1974.
- E.227 Papers *re* Chairman's meeting with the Home Secretary, 26 November 1974.
- E.228 'BBC and the Politicians'. BBC Publicity Service compilation of newspaper cuttings, November 1974.
- E.229 'Management Review of the BBC External Services'. Report by Civil Service Department Management Services (Special Assignments), November 1974.
- E.230 Miscellaneous correspondence and papers, November 1974.
- E.231 'Note of a Meeting at the Home Office on 17th December 1974'.

Relates to meeting with Home Office civil servants at the request of Paul Hughes, BBC Director of Finance.
- E.232-E.234 Papers *re* origins of further education on BBC television sent to Swann, 18 December 1974.

Swann presented the first programme in the first Further Education series recorded specially for television in Britain. The series was *The Science of Man* edited and produced by James McCloy and Swann presented the first two programmes 'Flesh and Blood' and 'Internal Combustion'. They were recorded in the summer of 1962 but not broadcast until 6 and 13 October 1963, respectively.

Letter from James McCloy, BBC/Open University, 18 December 1974 enclosing note on the origins of further education on television, the illustrated pamphlet written by McCloy to illustrate the series *The Science of Man* and photographic record and transcript of the first programme 'Flesh and Blood'.

3 folders.

See G.98 for the 'Camera Scripts' of the two programmes presented by Swann.

British Broadcasting Corporation

- E.235 Copies of correspondence between General Secretary of the Association of Broadcasting Staff and the Home Secretary, also copy of letter from Swann to Home Secretary, December 1974.
- E.236 Papers *re* licence fee, BBC finances found clipped together, December 1974.
- E.237 BBC News Training Scheme Journalists' Test, December 1974.
- E.238 Miscellaneous correspondence and papers, December 1974.
- E.239 Swann's manuscript notes and drafts including draft *re* role of Board of Governors, n.d. [?1974].
- E.240 Miscellaneous papers including Swann's manuscript notes, n.d [?1974].
- E.241 Swann's manuscript notes, n.d. [?1974 or later].
- E.242 Miscellaneous papers including Swann's manuscript notes, n.d. [?1974 or later].
- E.243 'The BBC and Future Developments'. First draft of paper for the General Advisory Council meeting on 5 February 1975, with note by Colin Shaw, Chief Secretary, 2 January 1975.
- E.244 'The BBC and the Consensus', paper by Mark Bonham Carter for BBC General Advisory Council Weekend Conference, Ditchley Park, 10-12 January 1975.
- E.245 Report on the General Advisory Council Weekend Conference, Ditchley Park, 10-12 January 1975, with note by Kenneth Lamb, Director, Public Affairs, 13 January 1975.

British Broadcasting Corporation

- E.246 Unedited transcript of interview with Lord Aldington by George Scott, Editor of *The Listener*, 'immediately after Ditchley', sent to Swann by Kenneth Lamb, Director, Public Affairs, 16 January 1975.
- Aldington was Chairman of the BBC General Advisory Council.
- E.247 Papers *re* tribute to Jacob Bronowski, Broadcasting House, London, 16 January 1975.
- Includes contribution by Swann.
- E.248 Drafts of 'Possible Article by the Chairman for Publication in "Ariel" [BBC staff newspaper]', 21-28 January 1975.
- Drafts begin 'Everyone in the BBC knows that we are in financial difficulties. ...'
- E.249 Correspondence and papers *re* dinner with Prime Minister Harold Wilson, 23 January 1975.
- The host was Lord Aldington.
- E.250 Miscellaneous correspondence and papers, January - March 1975.
- E.251 'National Referendum Campaign'. Note of a meeting at Broadcasting House, London, 12 February 1975.
- E.252 'Sir Michael talks of the BBC and the present crisis', *The Listener*, 13 February 1975.
- E.253 'Some Notes on Current and Future Situation in Scotland', February 1975.
- E.254 Policy Information Digest Issue No.1, February 1975.
- Topics covered include the Broadcasting of Parliament, Licence Fee and the Annan Committee.

British Broadcasting Corporation

- E.255 Correspondence and papers *re* Governors' evidence to Annan, Vice-Chairmanship, January, February 1975.
- Folder includes 1971, 1972 and 1974 papers *re* issues under discussion in early 1975.
- E.256 Correspondence and papers, found clipped together, *re* Governors' evidence to the Annan Committee, February - April 1975.
- E.257 Correspondence, papers, photographs *re* departure of BBC Vice-Chairman, Bridget, Lady Plowden to become Chairman of the Independent Broadcasting Authority, February - April 1975.
- E.258 Conservative Backbench Broadcasting Committee. Note of a meeting attended by the Chairman, Director General and the Chief Secretary at the House of Commons, 5 March 1975.
- E.259 'The Chairman's Engagements 1975/6'.
- The first engagement listed is for 18 March 1975.
- E.260 Informal Note of a Meeting between the Chairmen of the Nationalised Industries and the Chancellor of the Exchequer and other Ministers, held at the Treasury, 19 March 1975.
- E.261 Papers *re* 'Alternation in TV Soccer Coverage', 25 March 1975.
- E.262 Confederation of British Industry Evidence to the Annan Committee on the Future of Broadcasting and to the Royal Commission on the Press, March 1975.
- E.263 Central Religious Advisory Committee Evidence to the Committee on the Future of Broadcasting, March 1975.
- E.264 'Patterns of Election Broadcasting in Britain: A Preliminary Definition of Some Problems for Review' by Jay G. Blumler, Centre for Television Research, University of Leeds, March 1975.

British Broadcasting Corporation

- E.265 Policy Information Digest. Issue No.2, March 1975.
- Topics covered include Referendum on EEC membership, BBC pay rise, Colour Licence Sales.
- E.266 'Draft Submission from the Board of Governors of the BBC to the Annan Committee', 8 April 1975.
- E.267 Copy of private talk to members of the Independent Broadcasting Authority's staff by John Birt, Head of Current Affairs, London Weekend Television, sent to Swann, 9 April 1975.
- E.268 Note on the BBC Board of Management by the Director-General, Charles Curran, 10 April 1975.
- E.269 Note from the Chairman to all Governors, 17 April 1975.
- E.270 Draft letters from the Chairman to Lord Annan and the Home Secretary, Roy Jenkins MP, 25 April 1975.
- E.271 'Patterns of Discrimination. Description, Summary, and Comments'. Paper re report published by the Association of Cinematograph and Television Technicians 'Patterns of Discrimination against Women in the Film and Television Industries', circulated 30 April 1975.
- E.272 'The Nature of the Beast', ? article by Stephen Hearst, Controller Radio 3, for *The Times*, April 1975.
- With Swann's manuscript notes attached.
- E.273 Advisory Group on the Social Effects of Television Memorandum to the Committee on the Future of Broadcasting, 1 May 1975.
- E.274 'The Structure of the Board of Governors'. A submission from the BBC Board of Governors to the Committee on the Future of Broadcasting, 15 May 1975.

British Broadcasting Corporation

- E.275 Note of a Meeting between the Prime Minister, the Chairman and the Chief Assistant to the Director General at 10 Downing Street, 16 May 1975.
- E.276 Final draft of BBC Broadcasting Council for Scotland submission to the Committee on the Future of Broadcasting, with manuscript emphasis and annotation by Swann, 30 May 1975.
- E.277 Miscellaneous correspondence and papers, May, June 1975.
- E.278 Guidelines for Broadcasting from the House of Commons, 2 June 1975.
- E.279 Memorandum from the BBC Staff in Aberdeen to the Committee on the Future of Broadcasting 1974, June 1975.
- E.280 Standing Committee of the General Synod of the Church of England Memorandum of Evidence to the Committee on the Future of Broadcasting, sent to Swann, 29 July [1975].
- E.281 Miscellaneous correspondence and papers, July - September 1975.
- E.282 'The Radio and Television Audience (Draft Memorandum to the Annan Committee)'. With note by Kenneth Lamb, Director, Public Affairs, 25 September 1975.
- E.283 'Suggestions to the Annan Committee by 305 Members of the BBC-TV Viewing Panel - June 1975'. Paper by Hilde T. Himmelweit, circulated for information of the Board of Management, 26 September 1975.
- E.284 'Radio Sets and their Users', BBC Audience Research Report, September 1975.

British Broadcasting Corporation

- E.285-E.292 'Olympics'. Contents of Swann's folder so inscribed divided into eight for ease of reference: correspondence and papers *re* BBC and Independent Television negotiations on the coverage of the 1976 Montreal Olympics and television sports coverage more generally, September 1975 - January 1976.
- Papers include press cuttings, audience research figures and a study for the BBC General Advisory Committee 'The coverage of sport on BBC television', December 1974.
- E.293 'The Press and the BBC'. Two papers by George Campey, Head of Publicity, with note by Kenneth Lamb, Director, Public Affairs, 10 October 1975.
- E.294 Committee on the Future of Broadcasting: Third Oral Session. Notes of a meeting between Committee Chairman and members and BBC Board of Governors, 14 October 1975.
- E.295 'Polemical or "Committed" Drama and Documentary (i) "Committed" Plays in Television, a note by [Alasdair Milne] Director of Programmes, Television (ii) Balance in Programmes, a note by [Colin Shaw] the Chief Secretary', circulated at the Chairman's request, 17 October 1975.
- E.296 Note by J.A. Norris, Assistant Secretary on General Advisory Council meeting, 22 October 1975.
- E.297 'Notes by Sir Charles Curran on his Visit to Australia and New Zealand, 26 September - 17 October 1975', 24 October 1975.
- E.298 Miscellaneous correspondence and papers, October 1975.
- E.299 Under Secretary Seminar I 'Ministers and Civil Servants', Civil Service College, 19-21 November 1975.
- Background paper and topics for discussion; Swann's manuscript notes. Found with Swann's BBC papers.

British Broadcasting Corporation

- E.300 Paper by Alastair Hetherington, Controller Scotland designate, for members of Broadcasting Council for Scotland, sent to Swann with a covering note, 22 November 1975.
- See also E.311.
- E.301 'The Future of Broadcasting'. Community Relations Commission Evidence to the Annan Committee, November 1975.
- E.302, E.303 Papers *re* BBC coverage of British achievements, 'good news' stories, etc., November 1975.
- 2 folders.
- E.304 Miscellaneous correspondence and papers, November 1975.
- E.305 Policy Information Digest Issue No.7, November - December 1975.
- E.306 'Sir Michael Swann guest of London TV 4 Branch', *Broadcast*, November/December 1975.
- E.307 'Governors' Private Meeting: 3 December 1975 Points for Discussion'. Note by Swann, 2 December 1975.
- E.308 'Note by the Chairman of an Informal Talk with Lord Annan', 8 December 1975.
- E.309 'Broadcasting Structures in Flux'. Research paper prepared by John Crawley at the Director General's request, with note by Kenneth Lamb, Director, Public Affairs, 10 December 1975.
- E.310 'A Case for External Broadcasting'. Paper by G.E.H. Mansell, Managing Director, External Broadcasting, with note by Mansell, 16 December 1975.

British Broadcasting Corporation

- E.311 'Broadcasting in Scotland: where are we going'. Statement by Alastair Hetherington, Controller Scotland in the form of a BBC Scotland Press Release, 18 December 1975.
- See also E.300
- E.312 'The Intervention of Television in British Politics: A Research Paper for the Committee on the Future of Broadcasting' by Jay G. Blumer, Centre for Television Research, University of Leeds, December 1975.
- E.313, E.314 Papers *re* television coverage of industrial relations. Found with December 1975 papers.
- E.313 Report on 'Television Coverage of Industrial Relations' by Social Science Research Council Media Project, Glasgow University, with manuscript emphasis and annotation by Swann. N.d. but inscribed on title page 'Winston [Brian Winston, member of research team], 7 May'.
- E.314 'Television Coverage of Industrial Relations. A BBC Analysis of the Glasgow University Media Project Report', December 1975.
- E.315 BBC Audience Research Bulletin No. 1096. N.d. but relates to Christmas period, 1975.
- E.316 Miscellaneous correspondence and papers, December 1975.
- E.317 The School Broadcasting Council for the United Kingdom Memorandum of Evidence to the Committee on the Future of Broadcasting, 1975.
- E.318 Manuscript notes, 1975.
- E.319 Miscellaneous manuscript notes, typescript memos, correspondence found clipped together, 1975-1979, n.d.
- E.320 Miscellaneous manuscript and typescript notes, n.d. [?1975].

British Broadcasting Corporation

- E.321-E.324 Papers *re* a report on the regions, local radio, the network production centres and regional television by BBC Governor, Tony Morgan. January - July 1976.
- E.321 Copy of report, with covering letter from Morgan to Swann, 6 January 1976.
- E.322 Copy of report with marginal emphasis by Swann, January 1976.
- E.323 Written responses to Morgan's report from fellow BBC Governors, Bill O'Hara and Lord Greenhill of Harrow, February 1976 and 'Notes on Tony Morgan's Paper', 20 July 1976.
- E.324 Correspondence *re* ?Morgan's report, June, July 1976.
- E.325 'Note of a Conversation with Lord Annan U.C.L.: 23rd January, 1976' by Colin Shaw, Chief Secretary, sent to Swann with covering letter 26 January 1976.
- Folder includes notes of other conversations relating to work of Annan Committee.
- E.326-E.328 Manuscript and typescript drafts of letter from Swann to Lord Annan, January 1976
- 3 folders.
- E.329 Miscellaneous correspondence and papers *re* work of Annan Committee, January, February, June 1976.
- E.330 'Broadcasting in Northern Ireland'. Note by the Chairman, with related papers, 3 February 1976.
- E.331 Letters from the Chairman of the Independent Broadcasting Authority, Bridget, Lady Plowden, 3 February, 4 and 15 March 1976.
- Includes figures *re* sports coverage and audience research sent with letter of 3 February.

British Broadcasting Corporation

- E.332 Correspondence and papers *re* conversation between Alastair Hetherington, Controller Scotland and Lord Annan at University College, London, 11 February 1976.
- E.333 Correspondence and papers *re* Private Board Meeting, 18 February 1976.

Includes Swann's manuscript notes.
- E.334 Newspaper cuttings, Swann's manuscript notes etc, found with February 1976 papers and possibly related to the Private Board Meeting, 18 February 1976.
- E.335 'News and Current Affairs'. Draft of 'Note by the Board of Governors', typescript with Swann's manuscript additions and corrections, 25 February; photocopy of note as sent to Governors for comment from the Chairman's Office, 27 February 1976; letter from BBC Governor Roy Fuller, with comments, 28 February 1976.
- E.336, E.337 'The BBC and its Orchestras'. Paper by Howard Newby, Managing Director, Radio, with note by Charles Curran, Director-General, 25 February 1976.

2 folders.
- E.338 'Television's Effects on Children and Adolescents', by Giles Neel, Audience Research Department, February 1976.

A résumé of articles in Autumn 1975 issue of *Journal of Communication*.
- E.339 Miscellaneous correspondence and papers, February 1976.
- E.340 'Current Affairs Coverage on Radio - Review by D.P.R. [Director of Programmes, Radio, Douglas Muggeridge]', undated but with manuscript addition 'Feb/March 1976'.
- E.341 Paper on 'BBC Scotland's "Mini-Devolution" ' for BBC Board of Management meeting, 1 March 1976.

British Broadcasting Corporation

- E.342 Comments of Ian Trethowan, Managing Director, Television on the evidence to the [Annan] Committee of the Association of Directors and Producers, 8 March 1976.
- E.343 Note of telephone complaint about BBC political bias from the Deputy Prime Minister Edward Short MP, 15 March 1976.
- E.344 'News and Current Affairs'. Note by the Board of Governors, 15 March 1976.
- E.345 'As broadcast' transcript of BBC Radio Three broadcast by Alexander Solzhenitsyn, transmitted 24 March 1976.
- See also E.350.
- E.346 'BBC External Services'. Note of a meeting held at Broadcasting House, London, 25 March 1976.
- E.347 Policy Information Digest Issue No.9, March 1976.
- Topics covered include broadcasting from Parliament, the BBC's finances, the governance of the BBC, 'Open Door' and religious programmes on television.
- E.348 Miscellaneous correspondence and papers, March, April 1976.
- E.349 Papers *re* BBC and devolution, March - July 1976.
- E.350 Transcript of a recorded discussion programme on 'Solzhenitsyn' broadcast in the BBC Radio Four series *Analysis*, 1 April 1976.
- The discussion followed the repeat of a talk by Alexander Solzhenitsyn.
- See also E.345.
- E.351 'Britain's Role in the World. A B.B.C. External Services View', 12 April 1976.

British Broadcasting Corporation

- E.352 Copy of Royal Institute of British Architects Annual Discourse by Sir Hugh Casson, 4 May 1976.
- Includes carbon of Swann's letter requesting a copy.
- E.353 Papers *re* meeting of Broadcasting Council for Scotland, 7 May 1976.
- E.354 Address by Mary Whitehouse, Hon. Gen. Secretary of the National Viewers' and Listeners' Association at the Association's Annual Convention, Birmingham, 8 May 1976.
- E.355 Notes of a meeting of the 'Committee on the Future', 11 May 1976.
- E.356 Miscellaneous correspondence and papers, May 1976.
- E.357 'Adequacy of the Licence Fee'. Draft paper, 1 June 1976 and paper as submitted to Annan Committee, 11 June 1976.
- E.358 Papers *re* Opening Ceremony for New Broadcasting House, Manchester, 18 June 1976.
- Includes notes for speech by the Prime Minister, James Callaghan at the Opening Ceremony.
- E.359 'A reply to our critics' by John Birt and Peter Jay. Duplicated typescript of two articles 'embargoed till publication (expected to be in *The Times*)', June 1976.
- The background to the articles was three articles published by Birt and Jay in *The Times* in 1975 which offered a critique of television news and current affairs journalism.
- E.360 Miscellaneous correspondence and papers, June 1976.
- Includes notes by Sir Arthur fforde, BBC Chairman, 1957-1964 on the question 'What is broadcasting about?', July 1963 and sent to Swann by Lance Thirkell, Controller, Administration, External Broadcasting, 30 June 1976.

British Broadcasting Corporation

- E.361 Copies of papers from Professor Alan Thompson, Chairman of the Broadcasting Council for Scotland, 7-13 July 1976.
- E.362 'Report to the staff, BBC Scotland' by Alastair Hetherington, Controller Scotland, 27 July 1976.
- E.363 Miscellaneous correspondence and papers, July, August 1976.
- E.364 Letters from BBC Governor, George Howard, 10 August and 3 September 1976.
- E.365 'Orchestral Strategy'. Note by Howard Newby, Managing Director, Radio, 8 September 1976.
- E.366 Manuscript and typescript drafts of Swann's introduction to the BBC handbook for 1977, including 1p typescript dated 13 September 1977.
- E.367 'The BBC's Industrial Coverage (Draft Paper for the G.A.C. [General Advisory Council])'. With note by Kenneth Lamb, Director of Public Affairs, 28 September 1976.
- E.368 Miscellaneous correspondence and papers, September 1976.
- E.369 First draft of 'a coherent Scottish plan' by Alastair Hetherington, Controller Scotland, 2 October 1976.
- E.370 Policy Information Digest, Issue No.12, 13 October 1976.
- Topics covered include the Director-Generalship, the Annan Committee, Finance and a new Advisory Body.
- E.371 Note of 'Director-General's General Liaison Meeting', 13 October 1976.

British Broadcasting Corporation

- E.372 Miscellaneous correspondence and papers, October, November 1976.
- E.373 'Possible timetable', invitation card, menu and 'Notes towards a speech by the Chairman at a Farewell Dinner for Sir Huw Wheldon' etc., 15 December 1976.
- E.374 Miscellaneous correspondence and papers, December 1976.
- E.375 Correspondence *re* legal opinion on two BBC broadcasts in December relating to Scotland, December 1976, January 1977.
- E.376 Miscellaneous papers, principally Swann's manuscript notes and drafts, n.d. [?1976].
- E.377 'Report on Senior Management Conference Uplands 46: 4-14 January 1977', circulated 31 January 1977.
- E.378 Miscellaneous correspondence and papers, January 1977.
- E.379 Papers *re* special meeting of BBC Broadcasting Council for Scotland with Swann in the chair at the invitation of the National Governor for Scotland, Professor Alan Thompson, Edinburgh, 4 February 1977.
- E.380-E.385 'BBC Scotland'. Contents of folder so inscribed divided into six for ease of reference: correspondence and papers, September 1976 - February 1977, probably assembled by Swann in connexion with meeting of the Broadcasting Council for Scotland, 4 February 1977.
- E.386, E.387 Papers arising from meeting of Broadcasting Council for Scotland, 4 February 1977.
- Include draft minutes, note by Swann on points arising from his meeting with the Broadcasting Council for Scotland and press cuttings.
- 2 folders.

British Broadcasting Corporation

- E.388 Miscellaneous correspondence and papers, February 1977.
- E.389 Transcript of BBC *Tonight* Programme *re* 'interrogation methods alleged to be currently in use by the Royal Ulster Constabulary', 2 March 1977.
- E.390 Note on the role of the BBC's Director, Public Affairs, 11 March 1977
- E.391 Manchester Conference on Responsibility in Broadcasting, 16 March 1977. Opening remarks by Chairman of the First Session, John Gray, BBC Scotland; exchange of correspondence between Gray and Swann, 28 March and 15 April 1977.
- E.392 Note of 'Director General's General Liaison Meeting', 25 March 1977.
- E.393-E.395 Correspondence and papers *re* BBC coverage of Northern Ireland, March 1977.

3 folders.
- E.396 Miscellaneous correspondence and papers, March 1977.
- E.397-E.405 'Publication of Annan'. Contents of folder so inscribed divided into nine for ease of reference: correspondence and papers *re* BBC response to the Report of the Committee on the Future of Broadcasting (the Annan Committee), March, April 1977.
- E.406 Manuscript draft of letter from Swann to the Home Secretary, Merlyn Rees MP, *re* Annan recommendation about a fourth television channel, n.d.

Refers to the recent sending of the BBC's formal response to the Annan Report.
- E.407 Correspondence and papers *re* visits by Chairman to local radio stations, March, April 1977.

British Broadcasting Corporation

- E.408 Papers *re* special showing of two episodes of the BBC Television series 'Royal Heritage', 13 April 1977.
- E.409 Transcript of BBC Radio Four *Analysis Special* on 'The Future of Broadcasting', 20 April 1977.
- Appearing in the programme were Lord Annan, Chairman of Government Committee of Inquiry into the Future of Broadcasting in the UK, Swann as Chairman of the BBC and Bridget, Lady Plowden, Chairman of the Independent Broadcasting Authority.
- E.410 Papers *re* senior management structure, April 1977.
- E.411-E.416 Contents of Swann's folder divided into six for ease of reference: correspondence and papers *re* BBC news and current affairs coverage, April 1977 - April 1978.
- E.417, E.418 Contents of Swann's folder divided into two for ease of reference: correspondence and papers *re* BBC news and current affairs coverage and external services, April - December 1977.
- Includes some notes for Swann's lecture to the Royal Society of Arts, 11 January 1978. See also G.196-G.198.
- E.419 Correspondence and papers *re* BBC news and current affairs coverage, April 1977.
- E.420 Transcript of special BBC2 television programme on the Annan Report on the Future of Broadcasting, 10 May 1977.
- The programme was presented by Robin Day and Swann was one of the participants.
- E.421-E.423 Papers *re* General Advisory Council Ditchley Conference, 13-15 May 1977.
- E.421 Papers for Plenary Session I 'Annan's Philosophy and Suggested Framework for Broadcasting' and Plenary Session II 'The BBC's Regional and Local Role'.

British Broadcasting Corporation

- E.422 Papers for Plenary Session III 'The BBC's Independence and Accountability' and Plenary Session 'Governors, Management and the Creative Task of the BBC'.
- E.423 'Advice to the Board of Governors by the General Advisory Council A Summary', 15 May 1977.
- E.424 Papers *re* Second Informal Meeting of BBC Governors and Independent Broadcasting Authority Members, 18 May 1977.
- E.425 'Violence and its Causes. Mass Communication: Symptom or Cause of Violence' by James D. Halloran, May 1977.
- E.426 Miscellaneous correspondence and papers, May 1977.
- E.427 Copy of Granada Lecture to be given by Sir Brian Young, Director General of the Independent Broadcasting Authority at the Guildhall, London, 27 June 1977.
- E.428 Miscellaneous correspondence and papers, June 1977.
- E.429 'The Challenge of Election Broadcasting' by Jay G. Blumer, Michael Gurevitch and Julian Ives, Centre for Television Research, University of Leeds. First report of an enquiry into 'Patterns of Election Broadcasting in Britain', presented to a meeting of representatives of the BBC, the Independent Broadcasting Authority, Independent Television News, Independent Television companies, and the Conservative, Labour and Liberal Parties, London, 25 July 1977.
- This copy was sent to Swann with a covering letter, 18 July 1977.
- In springback binder.
- E.430 Papers *re* 'Fahrigrade', July, August 1977.

British Broadcasting Corporation

- E.431-E.437 'Papers re pay'. Contents of folder so inscribed divided into seven for ease of reference: correspondence and papers *re* Government pay policy and its effect on the BBC, July, August 1977.
- E.438, E.439 Correspondence and papers *re* Government pay policy and its effect on the BBC, July, August 1977.

2 folders.
- E.440 'Notes on Visit to Scotland, July 1977' by BBC Governor, Stella Clarke, sent to Swann with covering letter, 31 August 1977.
- E.441 Miscellaneous correspondence and papers, July - October 1977.
- E.442-E.444 Contents of folder divided into three for ease of reference: correspondence from BBC Governors, Swann's manuscript notes etc *re* 'Future thinking' on the BBC's problems and possibilities, August - October 1977.
- E.445 Letter from BBC Governor *re* 'Future thinking', 8 August 1977.
- E.446 Invitation card; notes for Swann's speech on the occasion of the retirement of Sir Charles Curran as Director General of the BBC, etc., 21 September 1977.
- E.447 Note of the Director-General's General Liaison Meeting, 3 October 1977.
- E.448 Copies of newspaper cuttings on broadcasting strikes in New Zealand in 1976, sent to Swann, 4 November 1977.
- E.449 Papers *re* 10th Anniversary of BBC Radio Leicester, 7 November 1977.
- E.450 'Governors' Thoughts for the Future'. Summary by the Chairman circulated to all governors, 9 November 1977.

British Broadcasting Corporation

- E.451 'Governors' Thoughts for the Future: Notes by Professor Alan Thompson [National Governor for Scotland] on the Chairman's document' contributed for discussion at a Board of Governors' meeting and sent to Swann, 14 November 1977.
- E.452 Paper by the National Governor for Wales, Glyn Tegai Hughes on 'National Broadcasting Councils - National Governors - National Councillors', written at Swann's request and sent to him, 15 November 1977.
- E.453 Transcript of press conference given by Swann on the occasion of the launch of the BBC handbook for 1978, 30 November 1977.
- E.454 'Time spent on examining the BBC's Roots since 1922'. Note by the Deputy Secretary attached to related correspondence, 7 December 1977.
- E.455 'The Broadcasters and Northern Ireland. Summary of relevant parts of Commons Debate - 8/12/77' by Peter Hardiman Scott, Chief Assistant to Director-General, 12 December 1977.
- E.456 Photocopy of letter from Department of Social Science and Administration, Goldsmiths' College, University of London in response to a request from the BBC 'for our professional reactions to your film "Scum" ', 14 December 1977.
- E.457 Miscellaneous manuscript notes and papers, n.d. [?1977].
- E.458 'Financing the BBC'. Note by Paul Hughes, Director of Finance, 13 January 1978.
- E.459 Papers *re* BBC coverage of Northern Ireland, 18 January 1978.
- E.460 Miscellaneous correspondence, January, March 1978.

British Broadcasting Corporation

- E.461 Typescript draft, with manuscript additions and corrections, of letter to the Prime Minister about the role of the Board of Governors, 1 February 1978.
- The draft as originally prepared was addressed to the Home Secretary.
- E.462 Copy of note on 'Effects of Order of Presentation in Persuasion' by Percy H. Tannenbaum, sent to the Chairman by the Director, Public Affairs, 6 February 1978.
- E.463 Note by J.F. Wilkinson, Secretary, for Professor Alan Thompson, National Governor for Scotland, 14 February 1978.
- E.464 Seating plan and signed menu of luncheon for cast and script writer (Jimmy Perry) of BBC television comedy series 'Dad's Army', 16 February 1978.
- E.465-E.469 Papers *re* Ditchley Park Conference, 3-5 March 1978.
- The Conference was attended by BBC Governors, members of the BBC's Board of Management and the Secretary and Deputy Secretary.
- E.465 Agenda and papers for Session I 'Board of Governors and Board of Management: Roles and Responsibilities' and Session II 'The Social Responsibility of Broadcasting'.
- Includes paper by Swann.
- E.466 Papers for Session III (a) 'The Scheduling of News and Current Affairs on Television' and (b) 'BBC Journalism - New Proposals for Radio and Television' and Session IV 'The Relationship between National and Local Radio in the 1980s'.
- E.467 Notes on the conference by the Deputy Secretary, James Norris, 7 March and 3 April 1978.
- E.468 Copy of letter from Mark Bonham Carter, BBC Vice Chairman to BBC Secretary, John Wilkinson enclosing a redraft of Wilkinson's note on 'Intentions expressed by Governors at Ditchley concerning the conduct of Board Meetings and Functions', 21 March 1978.

British Broadcasting Corporation

- E.469 Papers found together including papers arising from Ditchley Conference, [March] - November 1978.
- E.470 'The Chairman's Engagements outside London and Speaking Engagements - 1978/79', 14 March 1978.
- E.471 'The Role of the Board of Governors and the Conduct of Board Meetings'. A paper by the Chairman, 5 April 1978.
- E.472 Papers *re* European Broadcasting Union Programme Committee meeting, London, ca 14 April 1978.
- E.473 Papers *re* conference to discuss 'Television and Conflict', 21-23 April 1973.
- E.474 Draft and copy of letter from the Chairman to the Editor, *British Medical Journal* about television medicine, 5 May 1978.
- E.475 'Law and Order'. Paper by the Vice-Chairman, Mark Bonham Carter, with note by the Chairman, 10 May 1978.
- E.476 Papers *re* BBC and the National Front political party, May, June 1978.
- E.477-E.480 Contents of folder divided into four for ease of reference: correspondence and papers, May - November 1978.
- Topics covered include public accountability meetings, the alternation of major sporting events with ITV, television violence code and BBC coverage of a genetic manipulation story that arose from a smallpox death at Birmingham University.
- E.481 Papers *re* Special Performance of *The Good Life* [BBC Comedy Programme] in the presence of the Queen and the Duke of Edinburgh, 8 June 1978.

British Broadcasting Corporation

- E.482 Drafts of note by the Chairman preparatory to a meeting of the Board of Governors with a group of staff to discuss programme policy with particular reference to violence, sex and bad language, n.d. and 28 and 30 June 1978.
- E.483 Photocopies of correspondence *re* licence fee increases, June, July 1978.
- E.484 Miscellaneous correspondence and papers, June, July 1978.
- E.485 Minutes of meeting of the BBC Consultative Group on the Social Effects of Television, 5 July 1978.
- E.486 Transcript of Press Conference given by the Director General and the Chairman in response to Government White Paper on Broadcasting, 27 July 1978.
- E.487 Transcript of 'The White Paper on Broadcasting Reflections by Lord Annan' broadcast on BBC Radio 3, 27 July 1978.
- E.488-E.490 Contents of folder divided into three for ease of reference: correspondence and papers *re* Government White Paper on Broadcasting, July - October 1978.
- E.491 Correspondence *re* Government White Paper on Broadcasting, July, August 1978.
- E.492, E.493 List of 'Danger Points' in the White Paper on Broadcasting; note by Deputy Secretary, James Norris with two documents attached 'which may be useful to Governors to refresh their memories before the White Paper is published'. N.d.
- 2 folders.
- E.494 Draft paper on broadcasting from closed countries for Commonwealth Broadcasting Conference in November. With note by David Webster, Director, Public Affairs, 5 July 1978.

British Broadcasting Corporation

- E.495 Papers *re* Service Management Boards and the Conduct of Board Business, September 1978.
- E.496 Miscellaneous correspondence and papers, September, October 1978.
- E.497 'Summary of informal meeting of B.C.S. [?Broadcasting Council Scotland] members', Glasgow, 6 October 1978.
- E.498 Correspondence from the Chairman of the Independent Broadcasting Authority, Bridget, Lady Plowden, October 1978.
- E.499 Transcript of interview with Swann *re* BBC's problems broadcast in the 'On the Record' programme, 25 November 1978.
- E.500 Swann's introductory remarks for seventh Richard Dimbleby Lecture given by Lord Rothschild; letters of thanks from those invited to the lecture. November 1978.

Folder also includes introductory remarks for earlier Dimbleby Lectures.
- E.501-E.503 'Iran'. Contents of Swann's folder so inscribed divided into three for ease of reference: correspondence and papers *re* criticism of BBC Persian Services by the Iranian government, November, December 1978.

Includes newspaper cuttings and transcripts of broadcasts.
- E.504 Miscellaneous correspondence and papers, November, December 1978.
- E.505 Transcript of the London Weekend Television 'Look Here' Programme broadcast 3 December 1978.

The programme dealt with the BBC.
- E.506 Photocopies of extracts from ?minutes of Board of Governors meetings: 'Violence in Television (Minute 27) 28 Jan 1960'; 'Television Plays: Policy 20 Feb 1964'. Found with 1978 papers.

British Broadcasting Corporation

- E.507 Miscellaneous papers, n.d. [? 1978].
- E.508 Digest of Statistics 1978.
- E.509 Correspondence with the Chairman of the Independent Broadcasting Authority, Bridget, Lady Plowden, December 1978, January 1979.
- E.510 'A Defence of the Payment of Public Service Broadcasting by Licence Fee' by Aubrey Singer, Managing Director Radio, sent to Swann with covering letter 9 January 1979.
- E.511 Miscellaneous correspondence and papers, January 1979.
- E.512 'Note of a conversation with John Leahy, Assistant Under Secretary of State, FCO, on Wednesday 14th February' by G.E.H. Mansell, Deputy Director-General and Managing Director, External Broadcasting, 15 February 1979.
- E.513 'What is Public Service Broadcasting'. Paper by Stephen Hearst circulated 15 February 1979.
- E.514 Statement by Chairman on Referendum Broadcasts. Manuscript and typescript drafts and BBC Press Release, 20 February 1979.
- E.515 'Some notes for the Chairman' on 'The Sims Report on Violence', 20 February 1979.
- E.516 Manuscript and typescript copy of 'Draft Statement by Governors' *re* proposals for recasting of current affairs journalism, 21 February 1979.
- E.517 Miscellaneous correspondence and papers, February 1979.

British Broadcasting Corporation

- E.518 Copy of submission of the National Union of Journalists *re* management proposals for changes in news and current affairs output, sent to the Chairman by Vincent Hanna, Chairman, Broadcasting Industrial Council, 6 March 1979.
- E.519 'The Chairman's Engagements outside London and Speaking Engagements - 1979', 9 March 1979.
- E.520 'Some notes on Nationalism Language and all that' written for the Chairman by Glyn Tegai Hughes, BBC National Governor for Wales, 14 March 1979.
- E.521 Miscellaneous correspondence and papers, March - May 1979.
- E.522 Papers *re* Board of Governors and Board of Management visit to Scotland, 9 and 10 May 1979.
- E.523 'Note of a meeting on Broadcasting Research held at Nuffield Lodge, 23 March 1979', sent to Swann by John Maddox, Director of Nuffield Foundation, 15 May 1979.
- E.524 Papers *re* networked coverage of Scottish National Party during General Election campaign, May 1979.
- E.525 Photocopies of letters from William Whitelaw, Home Secretary, to BBC Governors thanking them for service or inviting them to agree to their names being put forward for re-appointment, 11 June 1979.
- E.526 'Note on a Broadcasting Council for Northern Ireland', 14 March 1975, sent to the Chairman by Richard Francis, Director, News and Current Affairs, 15 June 1979.
- E.527 'Copy of a summary of the contents of a monograph about the BBC External Services recently published in Moscow'. Sent to the Chairman by G.E.H. Mansell, Managing Director, BBC External Services, 18 June 1979.

British Broadcasting Corporation

- E.528 'Board of Governors' Lunch for the Home Secretary Thursday, 14th June 1979'. Note by the Secretary, John Wilkinson, 19 June 1979.
- E.529 Papers *re* meeting to discuss broadcasting research with Trustees of the Nuffield Foundation, 26 June 1979.
- E.530 'Report on Senior Management Conference Uplands 53 14 - 25 May 1979'. Circulated 29 June 1979.
- E.531 Miscellaneous correspondence and papers, June, July 1979.
- E.532 Farewell Dinner to mark the retirement of Roy Fuller as BBC Governor, 11 July 1979.

Guest list, invitation card, seating plan, manuscript and typescript notes and drafts for Chairman's speech, letter of thanks from Fuller.
- E.533 'The BBC's Operations'. Note by Alasdair Milne, Managing Director, 18 July 1979.
- E.534-E.557 'Neave Row'. Contents of folder so inscribed divided into twenty-four for ease of reference: correspondence and papers including transcripts, press coverage and Swann's manuscript notes and drafts, July 1979.

The papers relate to the broadcast of an interview with an anonymous INLA [Irish National Liberation Army] man on the BBC television 'Tonight' programme, 5 July 1979. The INLA had accepted responsibility for the murder of Airey Neave MP earlier in the year and membership of the organisation had just been made a crime throughout the United Kingdom.

The papers are presented in the order found.

See also E.563, E.626, E.723.
- E.558 Farewell Dinner to mark retirement of Glyn Tegai Hughes as BBC Governor, 26 July 1979.

Guest list; invitation card; typescript notes for Chairman's speech.

British Broadcasting Corporation

- E.559 Photocopies of manuscript and typescript versions of letter from Swann to John Maddox, Director of the Nuffield Foundation *re* broadcasting research, 1 August 1979.
- E.560 Letter *re* BBC External Services from BBC Governor Mark Bonham Carter, 6 August 1979.
- E.561 Note by John Wilkinson, BBC Secretary, for the Broadcasting Department of the Home Office on 'our reasons for not wishing to take advertisements', 13 August 1979.
- E.562 Draft reply from the Chairman to Lord Carrington *re* BBC external services, n.d. [August 1979].
- E.563 Report from Audience Research Department on 'INLA - The "Tonight" Interview', 7 September 1979.

See also E.534-E.557, E.626, E.723.
- E.564 Papers *re* Royal Television Society Convention on 'Television in a free society', King's College, Cambridge, 13 - 16 September 1979.

Includes speech by Home Secretary, William Whitelaw MP.
- E.565 BBC *Policy Bulletin*, Edition No.8, 27 September 1979.

Topics covered in the *Bulletin* are '1. The BBC and Advertising. 2. Those Summer Audiences.'
- E.566-E.583 'BBC'. Contents of Swann's folder so inscribed divided into eighteen for ease of reference: miscellaneous correspondence and papers, September, October 1979.

Topics include cuts to external services, news and current affairs and the quality of spoken English on BBC Radio.

The papers are presented in the order found.
- E.584 Miscellaneous correspondence and papers, September - December 1979.

British Broadcasting Corporation

- E.585 Papers on sponsorship with covering note dated 1 October 1979.
- E.586 BBC Programme Correspondence and Telephone Calls. Weekly Analysis for week ending 9 October 1979.
- E.587 Note on 'Public meeting No.38; the first on a particular theme, "serious" music, on Radio 3 and TV...', 9 October 1979.
- E.588 'Threatened Government Cuts to BBC External Services: The Effect on Africa'. Paper by Anne Walmsley sent to Swann by BBC Vice Chairman, Mark Bonham Carter, 19 October 1979.
- E.589 BBC Programme Correspondence and Telephone Calls. Weekly Analysis for the week ending 23 October 1979.
- E.590 Note on 'Chairman's Engagement at the Institute of Directors', 24 October 1979.
- E.591 Letter from BBC National Governor for Northern Ireland *re* a proposed Panorama programme about the IRA, 29 October 1979.

See also E.604-E.618, E.619-E.622, E.638, E.723, E.802.
- E.592 Minutes of News and Current Affairs meeting, 30 October 1979.
- E.593 BBC *Policy Bulletin*, Edition No.10, 30 October 1979.

The only topic is 'the threat to the External Services.'
- E.594 Papers *re* proposal for Trustees of the Nuffield Foundation on broadcasting research, October 1979.
- E.595 Papers *re* proposed cuts in BBC external services, October 1979.

British Broadcasting Corporation

- E.596 'BBC Staff Relations Dinner'. Note by John Wilkinson, BBC Secretary, 1 November 1979.
- E.597 'Draft Letter from the Chairman to Lord Carrington', 5 November 1979.
- The letter was drafted to convey the Board of Governors' reactions to a statement of the Government's intentions on External Broadcasting.
- E.598 Letter from Lord Wilson of High Wray with reflections on his term of office as BBC Governor, 6 November 1979, with Swann's reply, 12 November 1979.
- Wilson was a Governor of the BBC, 1968-1972.
- E.599 Correspondence and papers *re* visit by the Chairman to the USA, 13-19 November 1979.
- The visit was in connexion with 'A Salute to the BBC' retrospective of BBC programmes organised by the American Film Institute and Time Life Television.
- E.600 'Referral within the TV Service'. Note by Richard Francis, Director, News & Current Affairs, 14 November 1979.
- E.601 Papers *re* 'The Abingdon Conference on Political Extremism, the Media and the Law', Abingdon, Oxfordshire, 16-18 November 1979.
- The conference was sponsored by the BBC, the International Press Institute and the Ford Foundation.
- E.602 BBC and Home Office Press Releases, etc., *re* licence fee increases, 23 November 1979.
- E.603 BBC Press Releases and list of acceptances for reception to mark publication of *Governing the BBC* and the Report of the Archives Advisory Committee, 29 November 1979.

British Broadcasting Corporation

- E.604-E.618 Contents of Swann's folder divided into fifteen for ease of reference: correspondence and papers including Swann's manuscript notes and drafts, and press coverage, November 1979.
- The papers principally relate to a proposed Panorama programme on the IRA and the filming of IRA activity at Carrickmore, County Tyrone.
- See also E.591, E.619-E.622, E.638, E.723, E.802.
- E.619 Manuscript and typescript draft *re* proposed Panorama programme on the IRA. The typescript draft is dated 19 November 1979.
- E.620 Minute of Board of Management meeting *re* Northern Ireland, 22 November 1979.
- E.621 'Notes on article in Broadcast 26.11.79' on the controversy surrounding the proposed Panorama programme on the IRA, sent to Swann with covering letter, 29 November 1979.
- E.622 'Standing Instructions and Guidance on Coverage of Matters relating to Northern Ireland'. Circulated by Richard Francis, Director, News & Current Affairs, 30 November 1979.
- E.623 'In the Service of the Establishment'. Summary of article on BBC Television by Boris Kalyagin (Soviet TV and Radio Representative in London since 1976), sent to the Chairman, 3 December 1979.
- E.624 'The Chairman's Article for the Financial Times'. Typescript copy, 7 December 1979 and photocopy of published article 11 December 1979.
- E.625 Copy of the charity Age Concern's report on TV and the Elderly, sent to Swann, 14 December 1979.
- E.626 'The I.N.L.A. Interview ("Tonight", BBC-1, 4th [sic], July 1979)'. Audience Research Report, December 1979.
- The INLA interview was broadcast on 5 July 1979. See also E.534-E.557, E.563, E.723.

British Broadcasting Corporation

- E.627 Miscellaneous papers, December 1979.
- E.628 'BBC External Services. Financial Cuts. The Response from Listeners'. A sample of letters from listeners to the BBC's language services. N.d. [?1979].
- E.629 'Financial Strategy - Economies Discussion Paper by D. Pers. [Michael Bett]', 4 January 1980.
- E.630 Message from Lord Dacre *re* BBC Programme *Platform One* to be broadcast the following night, 16 January 1980.
- E.631 '£34 For This!'. Report of a television monitoring project carried out between 19-25 January 1980 by student teachers and graduate students at Westminster College, Oxford under the co-ordinating chairmanship of Michael Hastings.
- The Report was published by The National Viewers' & Listeners' Association and dedicated to 'all the children we shall teach and to Mary Whitehouse who has boldly fought for their right to protection'.
- E.632 Manuscript and typescript drafts of letter to the Prime Minister, Mrs Margaret Thatcher, *re* sequence in Nationwide [BBC News and Current Affairs Programme] of picketing steelworkers in Yorkshire, 31 January 1980.
- E.633 Miscellaneous correspondence and papers, January 1980.
- E.634 'The Broadcasting Council for Scotland A Policy for BBC Scotland - Summary of the Council's discussions and proposals.' Note by the National Governor for Scotland, n.d but early 1980.
- Amongst the Council's proposals was the disbandment of the BBC Scottish Symphony Orchestra.
- E.635 'Financial Strategy and Proposed Cuts. Second Edition'. Note by Paul Hughes, Director of Finance, 14 February 1980.

British Broadcasting Corporation

- E.636 'The Militaristic Accent of the BBC'. Translation of article from *Red Star*, the Soviet Army paper, 16 February 1980.
- E.637 Minutes of News and Current Affairs meeting, 19 February 1980.
- E.638 'Carrickmore and After'. Notes for the Chairman on the Carrickmore affair, 27 February 1980.

See also E.591, E.604-E.618, E.619-E.622, E.723, E.802.
- E.639 Papers *re* BBC and 1980 Moscow Olympics, 27 February 1980.
- E.640 BBC Programmes Complaint Commission adjudication *re* complaint by the National Front, February 1980.
- E.641 Papers *re* effect of BBC economies on its orchestras, February 1980.
- E.642 Miscellaneous papers, February 1980.
- E.643 Papers, manuscript notes *re* broadcasting research, February, March 1980.
- E.644, E.645 Papers *re* Chairman's meetings with groups of MPs from East Anglia, North-West England and Scotland, February, March 1980.

2 folders.
- E.646 Note on the BBC and the Regions written for the Chairman's eyes only by David Barlow, Chief Assistant, Regions, 2 March 1980.
- E.647 Minutes of Board of Management meeting, 3 March 1980.
- E.648 Notes for Chairman's meeting with English Regional Chairmen, 4 March 1980.

British Broadcasting Corporation

- E.649 Photocopies of letters *re* proposed BBC economies from Association of Broadcasting Staff, 4 March 1980 and the National Union of Journalists, 12 March 1980.
- E.650 'Music in the BBC'. Note by David Webster, Director, Public Affairs, 7 March 1980.
- E.651 Photocopy of letter from Home Office *re* BBC finances, 12 March 1980.
- E.652 Manuscript and typescript drafts of letter in response to protests of a number of MPs and others about a 'Nationwide' [BBC television current affairs] programme about the burning of second homes in Wales, 13 March 1980.
- E.653 'AMBO Assessment Monitor of Broadcasting Output. A Study of the Public's Perception of the BBC and its services'. With note by David Webster, Director of Public Affairs, 14 March 1980.
- E.654 Minutes of Special Meeting of Chairmen of English Regional Advisory Councils, 14 March 1980.
- E.655 Note on meeting of Broadcasting Council for Scotland, 14 March 1980.
- E.656 Minutes of News and Current Affairs Meeting, 18 March 1980.
- E.657 Photocopies of papers *re* BBC's proposed economies sent to General Secretary of the Association of Broadcasting Staff, 18 March 1980.
- E.658 'Proposals for the Future Pattern of Local Radio: Response by Chairmen of Local Radio Councils'. Note by John Wilkinson, Secretary, 19 March 1980.
- E.659 Note on a Second Consultative Meeting [between representatives of the BBC and the trades unions] on the Financial Position of the BBC, 20 March 1980.

British Broadcasting Corporation

- E.660-E.671 'The Chairman Papers for Ditchley Weekend Conference 21-23 March 1980'.
- Contents of folder so inscribed divided into twelve for ease of reference: manuscript notes and draft, agenda and papers for conference at Ditchley Park to consider various areas of BBC policy and management.
- See also E.679, E.728.
- E.660 Agenda, manuscript notes.
- E.661 Paper by Alasdair Milne, Managing Director Television, for Session I 'The decade ahead for broadcasting'.
- E.662 Paper by Aubrey Singer, Managing Director Radio, for Session II 'Radio: 1985-1995'.
- E.663 'Session II Radio: 1985-1995 Illustrations'.
- E.664 Note and paper by Paul Hughes, Director of Finance, for Session III 'The BBC's Finances in the Long Term'.
- E.665 Other papers *re* BBC finances.
- E.666 Paper by Richard Francis, Director, News and Current Affairs, for Session IV 'Directing the BBC's Journalism: Needs and Structures'.
- E.667 Other papers *re* BBC news and current affairs: 'Television Reporting Beyond The Pale', by Richard Francis, Director, News and Current Affairs; 'Granting Anonymity on Television to Morally and Legally Reprehensible People'; and letter from Lucy, Lady Faulkner, BBC National Governor for Northern Ireland to Swann *re* BBC television programme 'Gone for a Soldier'.
- E.668 Paper by Gerald Mansell, Managing Director, External Broadcasting, for Session V 'External Broadcasting in the Eighties and Nineties'.

British Broadcasting Corporation

- E.669 Paper by Michael Bett, Director of Personnel, for Session VI 'Staff Relations in the BBC and the Fostering of Corporate Loyalty'.
- E.670 6pp manuscript draft by Swann beginning 'The Board has held its first review of the proposed cuts ...'
- E.671 Ditchley Park Conference Report, 3-5 March 1978.
- E.672 'BBC Economies: Statement by the Board of Governors'. BBC Press Release, 24 March 1980.
- Folder also includes draft of press release and other related papers.
- E.673 Minutes of BBC Central Music Advisory Committee, 25 March 1980.
- E.674 Paper on orchestral strategy, 27 March 1980.
- E.675 Papers *re* 'Rock and Pop Costs', March 1980.
- A Letter to *The Times* published 3 March 1980 had criticised BBC waste in this area.
- E.676, E.677 Papers *re* proposal to disband the BBC Scottish Symphony Orchestra, March 1980.
- 2 folders.
- E.678 Miscellaneous correspondence and papers, March 1980.
- E.679 'Ditchley Park Conference 21-23 March 1980'. Report on the conference with note by James Norris, Deputy Secretary, 1 April 1980.
- See also E.660-E.671, E.728.
- E.680 Minutes of meeting of BBC General Advisory Council, 1 April 1980.

British Broadcasting Corporation

- E.681, E.682 Papers for hearing of House of Commons Committee on Scottish Affairs, 2 April 1980.
- Relate to effects of BBC economies on broadcasting in Scotland including the BBC Scottish Symphony Orchestra.
- 2 folders.
- E.683 'Financial Strategy and Proposed Cuts. Third Edition.' Note by Paul Hughes, Director of Finance, 10 April 1980.
- E.684 Correspondence and papers from Musicians' Union and Phonographic Performance Limited *re* BBC document 'Musicians' Employment', 14 April 1980.
- E.685 Papers *re* the Broadcasters' Audience Research Board, 17 April 1980.
- E.686 'BBC Economies: Statement by the Board of Governors'. BBC Press Release, 18 April 1980.
- E.687 Minutes of News and Current Affairs Meeting, 22 April 1980.
- E.688 'Undertakings given in response to the Annan Report and the White Paper Note by D.P.A.', 23 April 1980.
- E.689 Manuscript notes attached to typescript note dated, 24 April 1980.
- Typescript note states that 'the cassettes of "Yes, Minister" [BBC television comedy series] are with the Prime Minister at present'.
- E.689A Gloucester Community Council's Conference on 'The State of the Arts', 26 April 1980.
- Papers include 'Notes for the Chairman for his Speech' on the BBC's contribution.

British Broadcasting Corporation

- E.690 Correspondence and papers *re* BBC finances, April 1980.
- E.691 Miscellaneous correspondence and papers, April 1980.
- E.692 Note from Richard Francis, Director, News and Current Affairs, on 'The Future of News and Current Affairs', 6 May 1980.
- E.693 Papers *re* Board of Governors visit to Bristol, 7-9 May 1980.
- E.694 Papers for 'Uplands 56 Management Conference', 12-16 and 19-23 May 1980.

Include programme, and list and biographical details of members of conference (senior BBC personnel).
- E.695 Paper *re* 'Commercial Television - Levy', 15 May 1980.
- E.696-E.698 Correspondence and papers *re* symposium on 'The Foundations of Broadcasting Policy', Leeds Castle, Maidstone, Kent, 15-18 May 1980.
- E.696 Correspondence *re* arrangements, agenda, list of participants.
- E.697 Paper by Randolph Quirk 'Speaking into Thin Air',
- E.698 Paper by Mary Douglas 'Towards a Typology of the Viewing Public'.
- E.699 'Television Talks C. [Controller] BBC-1's Target Meeting Note of a meeting ... 21 May 1980'.
- E.700 Correspondence and papers *re* BBC proposals for its orchestras, May 1980.
- E.701 Miscellaneous correspondence and papers, May 1980.

British Broadcasting Corporation

- E.702 Papers *re* Iranian Embassy Siege, May, June 1980.
- E.703 Duplicated paper, Swann's manuscript notes, newspaper cutting, etc., *re* 1980 Olympics, May, June 1980.
- E.704 Memorandum on 'The Future of News and Current Affairs' by the BBC Vice-Chairman, Mark Bonham Carter, 3 June 1980.
- E.705 Paper on 'Portrayal of Violence', 3 June 1980.
- E.705A BBC English by Radio and Television Dinner, Edinburgh, 10 June 1980.
Papers include guest list and draft for Chairman's speech.
- E.706 '2nd draft' of memorandum on 'Treatment of Contributors', inscribed in pencil 'Chairman for info', 21 June 1980.
- E.707 'The 1981 Reith Lectures'. Note by Aubrey Singer, Managing Director Radio, June 1980.
- E.708 BBC News and Current Affairs 'Long Range Assessments', June 1980.
- E.709 *BBC Record* No.102 June 1980.
- E.710 Miscellaneous papers *re* dispute with Musicians' Union over BBC orchestral policy, June 1980.
- E.711 Miscellaneous correspondence and papers, June 1980.
- E.712-E.722 'M.U.[Musicians' Union]'. Contents of folder so inscribed divided into eleven for ease of reference: correspondence and papers *re* BBC dispute with Musicians' Union over BBC orchestral policy, including press coverage and Swann's manuscript notes and drafts, June, July 1980.

British Broadcasting Corporation

- E.723 Correspondence and papers *re* BBC News and Current Affairs reporting of Northern Ireland, June, July 1980.
- Principally drafts of reply from Swann to a letter from the Attorney General, Sir Michael Havers *re* 'Tonight' interview with a representative of INLA [Irish National Liberation Army] and 'Panorama' filming of a PIRA [Provisional Irish Republican Army] road block at Carrickmore in 1979.
- E.724 Minutes of News and Current Affairs meeting, 1 July 1980.
- E.725 'Direct Satellite Broadcasting. Broadcasting of Television and Radio Signals Direct to the Home'. With note by T.B. McCrerrick, Director of Engineering, 3 July 1980.
- E.726 'BBC Orchestral Policy - Background and New Proposals, 11 July 1980'.
- Folder also includes 'Second draft' of the same paper dated 2 July 1980.
- E.727 'The Reflection in BBC Programmes of the Institutions of Law and Order'. Paper circulated for discussion at meeting of BBC General Advisory Council, 16 July 1980.
- E.728 'Progress Report: Matters Discussed at Ditchley in March'. With note by David Webster, Director, Public Affairs, 16 July 1980.
- See also E.660-E.671, E.679.
- E.729 'BBC Agreement with Musicians' Union', 25 July 1980.
- E.730 Miscellaneous papers *re* dispute with Musicians' Union and the Proms, July 1980.
- E.731 Miscellaneous correspondence and papers, July 1980.

British Broadcasting Corporation

- E.732-E.735 Correspondence and papers *re* Swann's retirement as BBC Chairman, July 1980.
- E.732 Invitation card; list of those attending various receptions and other occasions to mark Swann's retirement, etc., June, July 1980.
- E.733 Letters of regret from those unable to attend farewell reception on 8 July, June, July 1980.
- E.734 Letters of thanks and good wishes on the occasion of Swann's retirement, June - August 1980.
- E.735 Note and letter sent to Swann on the eve of his retirement with the view to setting the record straight in respect of controversial BBC programmes, July 1980.
- E.736 Manuscript and typescript notes and drafts, etc., n.d.[?1980].
- E.737-E.741 Miscellaneous manuscript notes, papers, correspondence, photographs etc, from the period of Swann's Chairmanship, n.d.

5 folders.
- E.742-E.750 Correspondence and papers *re* BBC and broadcasting after Swann's retirement as BBC Chairman, 1980-1990.

See also Section F House of Lords.
- E.742 1980.
- E.743 1982, 1983.

Includes 'pull-together' on reaction to BBC broadcasts during the Falklands crisis.
- E.744 'Financing the BBC The BBC's Initial Submission to the Peacock Committee', 27 August 1985.

British Broadcasting Corporation

E.745, E.746 1986.
2 folders.

E.747 1987, 1989.

E.748 1990.

E.749, E.750 N.d.
2 folders.

E.751-E.784

PERSONNEL AND APPOINTMENTS

1973-1986

E.751-E.763 General correspondence and papers *re* BBC appointments, 1973-1980,1986.

E.751 1973

E.752, E.753 1974
2 folders.

E.754 1975.

E.755, E.756 1976.
2 folders.

E.757-E.759 1977.
3 folders.

British Broadcasting Corporation

E.760 1978.

E.761 1979.

E.762 1980.

E.763 1986.

E.764-E.784 Appointment of Director General, December 1976.

E.764-E.778 'BBC'. Contents of folder so inscribed divided into fifteen for ease of reference: manuscript notes, correspondence and papers, mostly photocopies, etc., *re* appointment of Director General, May 1976 - January 1977.

E.779-E.781 'M.M.S. D.G.' Contents of folder so inscribed divided into three for ease of reference: manuscript notes, correspondence, etc., principally *re* consultations in respect of the post of Director General, July - November 1976.

E.782-E.784 Miscellaneous correspondence and papers *re* post of Director General, July - November 1976.

3 folders.

E.785-E.915 PRESS COVERAGE

1968-1990

E.785-E.788 BBC Press Releases

E.789-E.803 Compilations of copies of press cuttings organised by topic

E.804-E.886 Compilations of copies of press cuttings organised by time period.

E.887, E.888 Newspaper/Daily Summaries

E.889-E.915 Miscellaneous press-cuttings

British Broadcasting Corporation

E.785-E.788	BBC Press Releases	1974, 1978-1980
	A small sample of BBC press releases, 1974, 1978-1980. Further press releases can be found in the sequence of general correspondence and papers E.1-E.750.	
E.785	1974.	
E.786	1978.	
E.787	1979.	
E.788	1980.	
E.789-E.803	Compilations of copies of press cuttings organised by topic	1968-1979
E.789	'The Director-General's Retirement A selection of press coverage and comment'. BBC Publicity Service, July 1968.	
E.790	'Broadcasting and the Politicians Press Comment on the Speech by Mr Wedgwood Benn and the lecture by Mr R.H.S. Crossman'. BBC Publicity Service, October 1968.	
E.791	'Broadcasting and the Politicians Part 2: Further Press Comment'. BBC Publicity Service, October 1968.	
E.792	'Yesterday's Men Press Coverage Part II'. BBC Publicity Service, n.d. [1971]. Part I was not found with the Swann papers.	
E.793	'Sir Michael Swann Press Comment on the New Chairman'. BBC Publicity Service, December 1972.	

British Broadcasting Corporation

- E.794 'The Fourth Television Channel Part 1: Lord Hill's view and press comment on the educational proposals'. BBC Publicity Service, August 1973.
- E.795 'The Fourth Television Channel Part 2: The BBC memorandum, editorial opinion and letters'. BBC Publicity Service, August 1973.
- E.796 The Fourth Television Channel Part 3: Submissions by the IBA and others'. BBC Publicity Service, August 1973.
- E.797 'The Annan Report Significant Press Coverage and Comment from 20.3.77'. BBC Publicity and Information, March 1977.
- E.798 White Paper on Broadcasting.

Compilation comprising '1. The White Paper and the BBC 2. The BBC Reaction 3. U.K. Press Reaction'.

The White Paper was published 26 July 1978.
- E.799 'The Portrayal of Violence in Television Press Reaction'. BBC Information Department, 2 April 1979.
- E.800 'BBC External Services and the 1979 proposed public expenditure cuts Press Reaction'. BBC Information Division, August 1979.
- E.801 'BBC External Services and the 1979 proposed public expenditure cuts. Part Two'. BBC Information Division, Autumn 1979.
- E.802 'Carrickmore Press Reaction'. BBC Publicity and Information, November/December 1979.
- E.803 'The Government's Expenditure Plans 1980-81 Press Reaction. BBC Information Division, Winter 1979.

British Broadcasting Corporation

E.804-E.886	Compilations of copies of press cuttings organised by time period	1973-1980
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These compilations were prepared by BBC News Information/BBC Press
Records and issued twice weekly. Not a complete sequence.

E.804	20 - 24 July 1973.
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E.805	23 - 27 July 1973.
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E.806	28 July - 1 August 1973.
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E.807	30 July - 3 August 1973.
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E.808	8 - 10 August 1973.
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E.809	18 - 24 August 1973.
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E.810	20 - 31 August 1973.
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E.811	25 - 29 August 1973.
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E.812	5 - 7 September 1973.
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E.813	17 - 19 October 1973.
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E.814	22 - 28 December 1973.
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E.815	6 - 9 April 1974.
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British Broadcasting Corporation

E.816	10 - 11 April 1974.
E.817	11 - 17 April 1974.
E.818	26 April - 1 May 1974.
E.819	20 - 24 July 1974.
E.820	24 - 26 July 1974.
E.821	4 - 9 October 1974.
E.822	11 - 16 October 1974.
E.823	19 - 23 October 1974.
E.824	22 - 30 October 1974.
E.825	29 October - 1 November 1974.
E.826	1 - 6 November 1974.
E.827	24 - 29 January 1975.
E.828	26 September - 1 October 1975.
E.829	4 - 8 October 1975.

British Broadcasting Corporation

E.830	6 - 8 December 1976.
E.831	22 - 25 February 1977.
E.832	5 - 9 March 1977.
E.833	11 - 16 March 1977.
E.834	15 - 16 March 1977.
E.835	17 - 18 March 1977.
E.836	7 - 9 December 1977.
E.836A	27 July 1978.
E.837	3 - 4 August 1978.
E.838	4 - 9 August 1978.
E.839	16 - 20 September 1978.
E.840	3 - 8 November 1978.
E.841	15 - 17 November 1978.
E.842	26 - 29 November 1978.

British Broadcasting Corporation

E.843	30 December 1978 - 3 January 1979.
E.844	3 - 5 January 1979.
E.845	24 February - 3 March 1979.
E.846	19 April - 4 May 1979.
E.847	8 - 22 June 1979.
E.848	2 - 7 November 1979.
E.849	8 - 17 November 1979.
E.850	17 - 21 November 1979.
E.851	17 - 24 November 1979.
E.852	23 - 27 February 1980.
E.853	23 - 29 February 1980.
E.854	29 February - 5 March 1980.
E.855	1 - 8 March 1980.
E.856	8 - 12 March 1980.

British Broadcasting Corporation

E.857	7 - 14 March 1980.
E.858	14 - 19 March 1980.
E.859	12 - 22 March 1980.
E.860	22 - 26 March 1980.
E.861	28 March - 9 April 1980.
E.862	30 March - 11 April 1980.
E.863	12 - 16 April 1980.
E.864	3 - 18 April 1980.
E.865	19 - 23 April 1980.
E.866	18 - 25 April 1980.
E.867	26 - 30 April 1980.
E.868	3 - 7 May 1980.
E.869	4 - 10 May 1980.
E.870	10 - 13 May 1980.

British Broadcasting Corporation

E.871	23 - 30 May 1980.
E.872	31 May - 4 June 1980.
E.873	6 - 11 June 1980.
E.874	13 - 18 June 1980.
E.875	13 - 20 June 1980.
E.876	21 - 25 June 1980.
E.877	19 - 28 June 1980.
E.878	20 June - 2 July 1980.
E.879	19 June - 4 July 1980.
E.880	5 - 9 July 1980.
E.881	5 - 11 July 1980.
E.882	12 - 18 July 1980.
E.883	12 - 19 July 1980.
E.884	18 - 23 July 1980.

British Broadcasting Corporation

E.885	20 - 25 July 1980.	
E.886	26 - 30 July 1980.	
E.887, E.888	Newspaper/Daily Summaries	1976-1980
E.887, E.888	A few examples only of the daily summaries from the newspapers prepared by BBC Publicity, 1976-1980. 2 folders.	
E.889-E.915	Miscellaneous press cuttings	1970-1990
E.889-E.891	Press-cuttings sent to Swann, with notes attached, 1976-1980. 3 folders.	
E.892	Press-cuttings found clipped together. 1970-1972.	
E.893, E.894	1972. 2 folders.	
E.895, E.896	1973. 2 folders.	
E.897-E.899	1974. 3 folders.	
E.900	1975.	

British Broadcasting Corporation

E.901-E.904 1976.
4 folders.

E.905, E.906 1977.
2 folders.

E.907 1978.

E.908, E.909 1979.
2 folders.

E.910-E.912 1980
3 folders.

E.913 1982, 1985, 1986, 1990.

E.914, E.915 N.d.
2 folders.

E.916-E.994

BACKGROUND MATERIAL

1928, 1964-1990

E.916-E.959 Lectures and papers *re* BBC and broadcasting

E.960-E.966 BBC General Advisory Council papers

E.967-E.972 BBC Audience Research papers

E.973-E.978 BBC programme policy guidelines

E.979-E.988 Economic, social and political background papers

E.989-E.994 Miscellaneous papers

British Broadcasting Corporation

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|--------------------|--|------------------|
| E.916-E.959 | Lectures and papers re BBC and broadcasting | 1964-1990 |
|--------------------|--|------------------|
- Includes lectures by BBC staff.
- For Swann's lectures as Chairman of the BBC see Section G
- E.916 'Cultural Bureaucracy. A study of Occupational Milieux in the BBC' by Tom Burns, Department of Sociology, University of Edinburgh, April 1964.
- Final Working Report presented to the BBC.
- E.917 'The Conscience of the Programme Director. Address by Sir Hugh Greene, Director-General, to the International Catholic Association for Radio and Television, Rome, Italy, 9 February 1965.
- E.918 'Television and Popular Morality: The Predicament of the Broadcasters'. Paper by Colin Shaw, Secretary, reprinted from *The Sociological Review* Monograph No.13 'Sociology of Mass Media Communicators', University of Keele, January 1971.
- E.919 'Broadcasting and Society'. Address by Charles Curran, Director-General, at the Edinburgh Television Conference, 23 March 1971.
- E.920 'Industrial Relations in Broadcasting. Some Background Notes and Comments'. By D.A. Hearn, Nuffield College, Oxford, 17 September 1971.
- Hearn was General Secretary of the Association of Broadcasting Staff.
- E.921 Speech by Charles Curran, Director-General, at the Lord Provost of Glasgow's Dinner to mark the 50th Anniversary of Broadcasting in Scotland, Glasgow 6 March 1973.
- Folder also includes BBC Scotland 50th anniversary publication *Early Days of Broadcasting in Scotland*.
- E.922 'Creativity and Collaboration in Television Programmes'. The third of five Frank Nelson Doubleday Lectures for 1973-1974, by Huw Wheldon, Managing Director of Television, National Museum of History and Technology, [Washington D.C.], 7 March 1974.

British Broadcasting Corporation

- E.923 'Broadcasting and public opinion', Sir Charles Curran, *The Listener*, 20 June 1974. Based on a talk given at Wilton Park, 8 May 1974.
- E.924 Notice of Ninth Series of BBC Lunch-time Lectures, October 1974 - March 1975.

Swann gave the first lecture on 'The Responsibility of Governors', 29 October 1974. See G.159-G.162. For other lectures in the series see E.925-E.927.
- E.925 'Broadcasting: The Developing Technology'. BBC Lunch-time Lecture by James Redmond, Director, Engineering, 12 November 1974.
- E.926 'The Development of Radio'. BBC Lunch-time Lecture by Ian Trethowan, Managing Director, Radio, 14 January 1975.
- E.927 'Broadcasting: The Executive Function'. BBC Lunch-time Lecture by Sir Charles Curran, Director-General, 11 March 1975.
- E.928 'The Independence of the Broadcaster'. Address by Sir Charles Curran, Director-General, Royal Television Society Conference, 18-21 September 1975.
- E.929 'Public Service Broadcasting: The Australian Experience'. BBC Lunch-time Lecture by Talbot Duckmanton, General Manager, Australian Broadcasting Commission, 30 October 1975.
- E.930 'Editorial Responsibilities'. BBC Lunch-time Lecture by Desmond Taylor, Editor, News and Current Affairs, 13 November 1975.
- E.931 'Broadcasting in a Free Society: Common Problems Common Purpose'. BBC Lunch-time Lecture by Herbert S. Schlosser, President, National Broadcasting Company, USA, 12 February 1976.
- E.932 'The Subjective Dimension in Broadcasting. An analysis of the progress, pitfalls and potential safeguards for access broadcasting'. Paper by Paul Bonner, 30 September 1976.

British Broadcasting Corporation

- E.933 'BBC Radio in the Community'. BBC Lunch-time Lecture by Michael Barton, General Manager, Local Radio, 26 October 1976.
- E.934 'Broadcasting & the Third World'. BBC Lunch-time Lecture by Robert Gregson, Controller, Overseas Services, 23 November 1976.
- E.935 'Nation - or a Region?'. BBC Lunch-time Lecture by Owen Edwards, Controller, BBC Wales, 14 December 1976.
- E.936 'Broadcasting - A Professional View'. Haldane Memorial Lecture by Howard Newby, Managing Director, BBC Radio, University of London, 16 February 1977.
- E.937 'Broadcasting to a Community in Conflict - The Experience in Northern Ireland'. Lecture by Richard Francis, Controller, BBC Northern Ireland, to the Royal Institute of International Affairs, Chatham House, London, 22 February 1977.
- E.938 'Looking for Trouble - Social Research on Broadcasting'. BBC Lunch-time Lecture by Elihu Katz, Professor of Sociology, Director, Communications Institute, Hebrew University of Jerusalem, 25 February 1977.
- E.939 'BBC Journalism: The Relevance of Structures'. Lecture by Sir Charles Curran, Director-General, Goldsmiths' College, University of London, 1 March 1977.
- E.940 'Against the Current'. Proof of article by Brian Wenham for the *Listener*, 11 May 1977.
- E.941 Speech by Ian Trethowan, Director-General to the Guild of British Newspaper Editors, Coventry, 22 October 1977.

British Broadcasting Corporation

- E.942 'Yesterday's and Tomorrow's Television Research on Children' by Hilde T. Himmelweit, Professor of Social Psychology, London School of Economics, University of London.
- Chapter in volume edited by D. Lerner and L. Nelson, University of Hawaii Press, 1977.
- E.943 'The European Tradition and the Demand for a New Information Order'. Address by David Webster, Director, BBC Public Affairs, Rome, Italy, 10 November 1978.
- E.944 'The Communicators Responsibilities of Informing a Democracy'. Lecture by Sir William Haley, 18 November 1978.
- Haley was Director-General of the BBC 1944-1952.
- E.945 'Television in the 80s The Decline and Fall of the BBC?'. Sir Charles Keene Annual Lecture, Leicester Polytechnic, 15 February 1980.
- Annotated by Swann '? Shirley Williams'.
- E.946 'Introductory Remarks and Critique of Part V of the Report of UNESCO's International Commission for the Study of Communications Problems, Chaired by Sean MacBride' by Richard Francis, Director, BBC News and Current Affairs, 39th Plenary Session of the European Broadcasting Union Television Programme Committee, 12 April 1980.
- E.947 Keynote speech by Shirley Williams MP at Foundations of Broadcasting Policy Symposium, 15 May 1980.
- E.948 'A Crisis of Confidence in Television'. Remarks by Richard Francis, Director, BBC News and Current Affairs before the Fellows and Council of the Royal Television Society, 10 June 1980.
- E.949 'The BBC and the Next Licence Fee'. Address by Sir Ian Trethowan, Director-General, to members of the Broadcasting Press Guild, London, 8 July 1980.

British Broadcasting Corporation

- E.950 Copy for Chairman of typescript of article by Ian Trethowan, Director-General, for *Sunday Times*, n.d. [1980].
- E.951 Speech by Alasdair Milne, Director-General, at the Royal Television Society symposium on the Peacock Committee Report, London, 29 July 1986.
- Swann is thanked along with the Royal Television Society for organising the meeting.
- E.952 Speech by Lord Barnett, BBC Vice-Chairman, to the Commonwealth Broadcasting Association Dinner, Edinburgh, 15 October 1986.
- E.953 'The BBC and Change in the Soviet Bloc'. A lecture by John Tusa, Managing Director, BBC World Service, Regent's College, University of London, 21 March 1990.
- E.954-E.959 Miscellaneous printed papers including publications by the Church Information Office and the Labour Party. 1972-1977.
- 6 folders.
- E.960-E.966 BBC General Advisory Council papers 1970-1980**
- Other papers relating to the General Advisory Council may be found in the sequence of general correspondence and papers E.1-E.750
- E.960 'The General Advisory Council. A statement of its functions and procedures approved by the Council on 22 April 1970'.
- E.961 'Taste and standards in BBC programmes. A study by the BBC for its General Advisory Council'. January 1973.
- E.962 'Children as viewers and listeners'. A study for the BBC for its General Advisory Council'. May 1974.

British Broadcasting Corporation

- E.963 'The use of radio frequencies for sound and television broadcasting in the United Kingdom. A paper by the BBC for its General Advisory Council'. July 1974.
- E.964 'The task of broadcasting news. A study for the BBC General Advisory Council'. May 1976.
- E.965 'The BBC's programme responsibilities towards adolescents and young adults. A study for the BBC General Advisory Council'. July 1978.
- E.966 'Coverage of the industrial situation January and February 1979. A study for the BBC General Advisory Council'. February 1980.
- E.967-E.972 BBC Audience Research papers 1970-1980**
- Other papers relating to audience research may be found in the sequence of general correspondence and papers E.1-E.750.
- E.967 'BBC Audience Research in the United Kingdom. Methods and Services'. 1970.
- E.968 'An Experiment in Measuring Balance in Radio and Television News Bulletins'. An Audience Research Report, October 1972.
- E.969 'The Coverage of the [February] 1974 General Election Campaign on Television and Radio'. An Audience Research Report, May 1974.
- E.970 Papers found loose at front of report on February 1974 General Election Campaign (E.969).
- E.971 'Why Listen?'. An Audience Research Report, February 1980.

British Broadcasting Corporation

- E.972 'AMBO Assessment Monitor of Broadcasting Output. A study of the public's perception of the BBC and its services November - December 1979'. Research Report prepared for the BBC Audience Research Department, February 1980.
- E.973-E.978 BBC programme policy guidelines n.d., 1972-1980**
- E.973 'Copy of BBC Variety Programme Policy Guide for Writers and Producers'. N.d.
- E.974 'BBC TV Principles and Practices in Documentary Programmes'. April 1972.
- E.975 'BBC News Guide'. Revised edition 1975.
- E.976 'Principles and Practices News and Current Affairs'. 1977
- E.977 'A Question of Style A handbook for Television News Staff'. December 1979.
- E.978 'Index of News and Current Affairs Rulings and Related Minutes'. With note by Richard Francis, Director, News and Current Affairs, 14 January 1980.
- E.979-E.988 Social, economic and political background papers 1969-1978**
- E.979-E.988 Miscellaneous papers *re* social, economic and political issues in Britain and internationally. 1969-1978.
- Papers include texts of speeches by Swann's brother-in-law, Graham Leonard, Bishop of Truro, 16 February 1977 (E.985) and Peter Shore MP, Secretary of State for the Environment, 3 February 1978 (E.986), and paper reflecting on the values of society in relation to the film 'Clockwork Orange' by Roger Young, Headmaster, George Watson's School, Edinburgh (E.988).
- 10 folders.

British Broadcasting Corporation

E.989-E.994	Miscellaneous papers	1928, 1972-1980, n.d.
E.989	Papers <i>re</i> BBC and television history, 1928, 1977. 1928 papers are photocopies from <i>Glasgow Herald</i> , 23 June 'Television has arrived' and from the first BBC handbook.	
E.990	<i>British Broadcasting 1922-1972 A Select Bibliography</i> . Jubilee edition, BBC, 1972.	
E.991	<i>Ariel</i> BBC Staff Journal, 26 June 1974. Includes report that the Chairman was to narrate a BBC2 television <i>Horizon</i> programme on DNA.	
E.992	BBC Staff List. October 1979.	
E.993	Paper on the quality of spoken English by Robert W. Burchfield, Chief Editor of the Oxford English Dictionaries, 1980.	
E.994	'Gangster Gazette'. Underground BBC staff newspaper, n.d.	